

# East Providence School Department

## Right to Read Act Corrective Action Plan

**Approved by the East Providence School Committee on: May 12, 2026**  
**Posted on: May 13, 2026**

### Purpose

East Providence has been placed on **Probationary Status** under the Rhode Island Right to Read Act. This plan outlines the steps the LEA will take to return to full compliance, including completion of required educator training and strengthened internal monitoring systems.

### Section 1: Identified Areas of Non-Compliance

RIDE's review identified the following area(s):

#### 1. Completion of Required Educator Training

Not all teachers completed the required Awareness or Proficiency training by the state deadline.

### Section 2: Corrective Action Plan Overview

#### Goal 1: Ensure all educators meet Right to Read Act requirements

Action Item	Description	Responsible Party	Timeline	Deliverable(s)
1.1 Verify current compliance status for all educators	Conduct a full audit of teacher training records aligned to Awareness and Proficiency requirements	Human Resources; Teaching & Learning Office	Completed	Updated staff training roster; verification report submitted to Superintendent 20 teachers left- 19 are currently enrolled with completion dates in June.
1.2 Enroll all non-compliant educators in an approved training route	Register educators for RIDE-approved proficiency and/or awareness training	Teaching & Learning Office; Principals	Enrollment completed by June 30, 2026	Confirmation of educator enrollment; training schedule One teacher has been notified they must enroll in a course and complete by August
1.3 Establish individualized completion plans	Develop educator-specific timelines with milestones for completing all required modules/ assessments	Supervisors/ Principals	Plans issued by April 15, 2026	Individual educator completion plans stored in HR system

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1.4 Provide ongoing monitoring and support	Provide release time and technical assistance for training completion	Literacy Coordinator; Principals	April–June 2026	Monthly progress logs; support schedule
1.5 Issue termination or reassignment notices	For any teacher who is not on track to meet requirements by August 15, 2026, issue a lay-off and/or reassignment notice	Human Resources; Teaching & Learning Office	Completed	Individual educator notices stored in HR system
1.6 Validate and document completion	Maintain documentation for all educators demonstrating completion aligned to RIDE requirements	Human Resources	Ongoing; final check by August 30, 2026	Final compliance report; certificates uploaded to personnel files

### Goal 2: Ensure future hiring and assignment practices comply with the Act

Action Item	Description	Responsible Party	Timeline	Deliverable(s)
2.1 Update hiring procedures	Include Right to Read training requirements in all job postings, onboarding materials, and offer letters	HR	By April 2026	Updated job postings; onboarding checklist
2.2 Implement verification process	For in-district role changes, verify each teacher's training status prior to assignment; ensure extenuating circumstances are documented	HR	April–ongoing	Role change compliance verification forms
2.3 Build internal tracking dashboards	Create HR + Teaching & Learning dashboard for real-time compliance tracking	HR; Data Team	Complete	Compliance dashboard available to

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				superintendent and principals
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### Goal 3: Strengthen communication and reporting processes

Action Item	Description	Responsible Party	Timeline	Deliverable(s)
3.1 Update the PAS Right to Read Data Collection	Ensure teacher information in the PAS Right to Read Data Collection is up-to-date and accurate (e.g., cert in use, LTS status, R2R status)	Superintendent or Designee	Monthly while on probation	Monthly updates submitted
3.2 Publish required public communication	Post this corrective action plan on the LEA website	Communications Office	May 13, 2026	Public posting on LEA website
3.3 Notify families	Send required notification letter explaining Probationary Status and steps being taken	Superintendent	Completed May 1st	Copy of letter and distribution record

### Section 3: Monitoring & Accountability

- **Monthly Superintendent Review:** Superintendent meets with HR and Teaching & Learning to review progress toward completion milestones.

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- **Quarterly School Committee Updates:** Superintendent provides public updates at scheduled committee meetings.
- **RIDE Oversight:** LEA submits data as required while on Probationary Status.
- **Plan Revisions:** Adjustments are made as needed to ensure timely completion of all requirements.

### Section 4: Target Date for Full Compliance

**East Providence** anticipates achieving full compliance with all requirements of the Rhode Island Right to Read Act by August 31, 2026