

RFP#EPSD.TECH.2020.0002

East Providence School District - Billed Entity # 120848

RFP Schedule	
RFP Open – 470 Filing	1/29/2020
Final date for questions	2/14/2020 12pm local time
Bid due date (5pm Eastern)	3/2/2020 1pm local time

EAST PROVIDENCE SCHOOL DISTRICT ERATE CATEGORY 2: INTERNAL CONNECTIONS

SCOPE OF PROPOSAL:

East Providence School District (EPSD) is a K-12 public-school district supporting the City of East Providence in Rhode Island. EPSD is currently building a new, state of the art, High School. We are seeking proposals from well-qualified vendors to expand network and WiFi infrastructure for the needs of the new high school building. The network will be used to support our district's current 1:1 for students and interactive classroom learning technology. Proposals must be inclusive of infrastructure, management licensing and support.

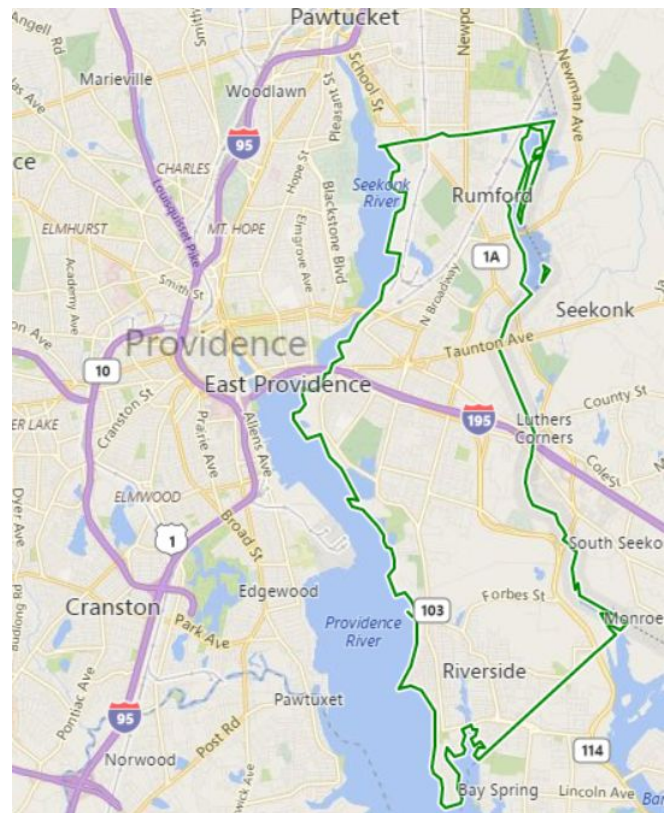


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1. RFP SCHEDULE

- 1.1. *See schedule dates listed in table above*
- 1.2. Schedule outlines the major activities that will occur in this bid process and the due dates.
- 1.3. East Providence School District reserves the right to extend bid acceptance and review dates
- 1.4. Any changes in deadlines will be posted to the District purchasing site and ERate portal
- 1.5. EPSD reserves the right to disqualify any vendor that does not comply with these deadlines.
- 1.6. In the event of unplanned District Office closure on the Bid opening date, the bid opening will be postponed to the same time on the next business day in operation.

2. QUESTIONS?

- 2.1. All correspondence for this RFP must be submitted to the following contact information. Attempts to contact EPSD staff directly may lead to exclusion during bid selection.
- 2.2. Please reference above RFP# in all correspondence
- 2.3. EPSD E-Bidding Email Account: e-bids@epschoolsri.com
- 2.4. Email inquiries will be reviewed and responses will be provided as an addendum to the RFP and as an attachment to the Form 470 documents.

3. REQUEST FOR PROPOSAL (RFP) RESPONSE

- 3.1. Sealed Bid Requirements:
 - 3.1.1. Provide two (3) printed copies of bid submission
 - 3.1.2. Provide electronic (PDF format) on USB Flash Drive
 - 3.1.3. Mail or deliver sealed bid proposals to the following address:
Attn: EPSD Finance dept.
RFP# EPSD.TECH.2020.0001
145 Taunton Ave.
East Providence, RI 02914
 - 3.1.4. The EPSD finance department will receive all bids and include a timestamped form to record arrival date/time.

4. RFP EVALUATION

- 4.1. The district contemplates award to the lowest priced, technically acceptable vendor proposal. To determine whether proposals are technically acceptable, the district will determine whether each proposal is complete; whether it is responsive to all requirements established herein; whether the proposing vendor maintains and has submitted documentation of applicable certifications from Manufacturer(s) selected; and whether references related to past

performance are favorable. With regard to references, vendors are free to submit references they wish the East Providence School District to consider. However, the East Providence School District reserves the right to investigate references for any and all projects on which the vendor has worked in the last three (3) years. Proposals not deemed technically acceptable may be eliminated from consideration

- 4.2. The East Providence School District may choose to seek clarifications from vendors with regard to their proposals. All responses will be provided in writing, and incomplete or unclear responses may result in a proposal being deemed technically unacceptable. However, the East Providence School District reserves the right to make a selection without requesting clarification. Additionally, the East Providence School District may not necessarily seek clarifications from all vendors submitting proposals.
- 4.3. Any contract awarded under this RFP is subject to funding, and approval by the East Providence School Committee. The East Providence School District reserves the right to make no awards under this RFP.
- 4.4. Each vendor proposal will be reviewed and scored using the following criteria and maximum point values per topic:

Criteria	Available Points
Price of eligible products and services	30
Technology specifications	25
Compatibility with customer’s existing infrastructure	20
Local (RI based) vendor	10
RI State MBE/WBE/DBE (http://odeo.ri.gov/offices/mbeco/)	10
Prices for ineligible services, products, and fees	5

5. E-RATE REQUIREMENTS

- 5.1. All responding vendors must adhere to the E-Rate SUPPLEMENTAL TERMS AND CONDITIONS
- 5.2. Please sign and return the E-Rate SUPPLEMENTAL TERMS AND CONDITIONS with proposals

6. Minority/Women Business Enterprise (MBE/WBE)

- 6.1. In accordance with RI Gen. Law § 37-14.1-1, it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs). Pursuant to §§ 37-14.1-2 and 37-14.1-6, MBEs and WBEs shall be included in all state purchasing, including, but not limited to, the procurement of goods, services, construction projects, or contracts funded in whole or in part with state funds, or funds which, in accordance with a federal grant or otherwise, the state expends or administers. MBEs and WBEs shall be awarded a minimum of ten percent (10%) of the dollar value of the entire procurement or project. MBE participation credit shall only be granted for firms duly certified as MBEs or WBEs by the State of Rhode Island, Department of Administration, Office of Diversity, Equity and Opportunity, MBE Compliance Office (MBECO). The current directory of firms certified as MBEs or WBEs may be accessed at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php> or by contacting Dorinda Keene at the MBECO at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov.
- 6.2. The East Providence School Department reserves the right to give additional consideration to bid proposals submitted by small and/or minority/women business enterprises provided that such bid proposal is fully responsive to the terms and conditions of the solicitation and the bid price is determined, in the discretion of the East Providence School Department to be within a competitive range.

7. EQUIPMENT REQUIREMENTS:

- 7.1. EPSD is requesting proposals to increase capacity of network/wireless to support the new EPHS which is under construction. For more details, please visit epbuildingcommittee.com for project details.
- 7.2. Below is a list of Data Facilities designed in the construction plan and their port capacity requirements

Network Requirements for New EPHS		
	PoE+ Data Ports	Wireless Access Point
MDF 201A	282	15
IDF 103	292	12
IDF 141	115	7
IDF 182	303	23
IDF 213	139	8
IDF 259	230	9
IDF 300L	218	12
IDF 306	179	12
IDF 354	251	18
IDF 406	223	17
IDF 446	171	9
IDF 458	172	12
IDF Out1	8	1
IDF Out2	20	1
Total	2603	156

8. MINIMUM SPECIFICATIONS FOR ALL SPECIFIED TECHNOLOGY:

- 8.1. Below is a build specification example.
- 8.2. Equivalent, enterprise-grade solutions are requested.

Part	Description	Quantity	Manufacturer
MS425-16-HW	Meraki MS425-16 L3 Cld-Mngd 16x 10G SFP+ Switch (or equivalent)	2	Cisco
MA-FAN-18K	INCLUDED: Meraki Front-to-Back Fan, 18K RPM (or equivalent)	4	Cisco
MA-PWR-250W AC	INCLUDED: Meraki 250WAC PSU (or equivalent)	2	Cisco
MA-PWR-250W AC	Meraki 250WAC PSU (or equivalent)	2	Cisco
LIC-MS425-16-5 YR	Meraki MS425-16 Enterprise License 5YR (or equivalent)	2	Cisco
MA-PWR-CORD -US	Meraki AC Power Cord for MX and MS (US Plug) (or equivalent)	4	Cisco
MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode (or equivalent)	32	Cisco
MS355-48X2-HW	Cisco Meraki MS355-48X2 24x Multi-Gigabit L3 Cloud-Managed UPoE Switch (or equivalent)	45	Cisco
MA-PWR-1025W AC	Meraki 1025WAC PSU (or equivalent)	45	Cisco
LIC-MS355-48X2 -5YR	Cisco Meraki MS355-48X2 Enterprise License 5YR (or equivalent)	45	Cisco
MA-CBL-40G-50 CM	Meraki 40GbE QSFP Cable, 0.5 Meter (or equivalent)	45	Cisco
MA-PWR-CORD -US	Meraki AC Power Cord for MX and MS (US Plug) (or equivalent)	45	Cisco

ATTACHMENT 1: E-RATE SUPPLEMENTAL TERMS AND CONDITIONS

SIGNED COPY TO BE RETURNED WITH BID RESPONSE.

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students receiving free and reduced price meals.

The project herein [is/may be] contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate.

The District expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.

Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.

Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website: <http://www.usac.org/sl/providers/step01/>

Service Providers are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the bid is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>

Service Providers are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status will be disqualified from participation in the bidding process and will be considered non-responsive. More information about FCC Red and Green Light Status may be found at this website: http://www.fcc.gov/debt_collection/welcome.html

Products and services must be delivered before billing can commence. At no time may the Service Provider invoice before July 1, 2020.

Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any contract and USAC approved extensions).

The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI). The District will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage the District will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Alternatively, should the District decide that it is in the best interest of the District to file a Form 472, the District will inform the Service Provider of its intent.

All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the District will only be responsible for paying its non-discounted share.

Service provider shall retain all documentation related to the purchase, payment, delivery and/or installation, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of 10 years from the last date of service.

Even after award of contract(s) and/or e-rate funding approval is obtained, the District may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the District.

In the event of questions during an E-rate pre-commitment review, post-commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.

No change in the products and/or services specified in this document orders will be allowed without prior written approval from the district and a USAC service substitution approval with the exception of a Global Service Substitutions.

The Service Provider acknowledges that all pricing and technology infrastructure information in its bid shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).

The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Should it not be the lowest corresponding price, the service provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.

This offer is in full compliance with USAC's Free Services Advisory <http://www.usac.org/sl/applicants/step02/free-services-advisory.aspx>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The service provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.

The awarded Service Provider is required to send copies of all forms and invoices to the District prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the District placing the vendor on an "Invoice Check" with the USAC <http://www.usac.org/sl/applicants/step07/invoice-check.aspx>

Services providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <http://www.usac.org/sl/serviceproviders/step02/lowest-corresponding-price.aspx>

I, the undersigned, as an authorized agent of _____ (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E-rate process as outlined above.

Signature : _____ Title: _____

Phone Number : _____ Email: _____