

# RFP# EPSD.TECH.2019.0002

## Staff Laptop Upgrade

### 1 RFP Overview

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#### 1.1 Company Description

East Providence School District (EPSD) is a K-12 public-school district supporting the City of East Providence in Rhode Island. The district consists of multiple Pre-K-5, middle and high school campuses with over 5000 students in the system.

#### 1.2 Purpose of the RFP

1.2.1 EPSD is seeking competitive proposals for technology hardware equipment for upcoming projects or initiatives.

#### 1.3 RFP Schedule

1.3.1 This schedule outlines the major activities that will occur in this bid process and the due dates.

Any changes in deadlines will be communicated to all Vendors in writing. We reserve the right to disqualify any Vendor who does not comply with these deadlines.

1.3.2 East Providence School District reserves the right to extend bid acceptance and review dates. If dates are changed, all applicable parties will be notified of the extension.

Activity	Date/Time
RFP Released	11/22/2019
Proposal Submission Deadline/Bid opening	12/03/2019 - 10am (local time)
Recommendation to School Committee	12/10/2019

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## 2 Vendor Instructions

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### 2.1 Vendor Questions and RFP Addenda

- 2.1.1 EPSD will not be responding to vendor questions pertaining to this RFP. All responses must comply with all aspects of the RFP and any provided addenda which are posted to the Newport Bidding Site and <https://epschoolsri.org/purchasing/>
- 2.1.2 In the event that modifications or additions to the RFP become necessary, amendments and addenda will be posted to the EPSD purchasing and Newport Bidding Site. It is the responsibility of potential vendors to review site regularly and adhere to any amendments or addendum to the RFP.

### 2.2 Proposal Effective Period

- 2.2.1 Vendors must state in writing that all furnished information, including prices, will remain valid for a minimum of 90 days from the date bid opening date (see RFP schedule below) by EPSD.
- 2.2.2 Pricing with limited availability and/or special pricing available for less than 90 days from the date bid opening date may be provided in addition to the primary price. Please clearly note any "Special Pricing" on the proposals and any limitations with that pricing

### 2.3 Proposal Format and Submission Requirements

#### 2.3.1 Proposals are to include only the following components:

##### 2.3.1.1 Section 1: Vendor Overview

- 2.3.1.1.1 Brief overview of company's capabilities
- 2.3.1.1.2 Company's line card is acceptable
- 2.3.1.1.3 Maximum 2 pages, double sided

##### 2.3.1.2 Section 2: Pricing

- 2.3.1.2.1 Proposers sales quote(s) with itemized detail per line. Bundled products and services may not be accepted
- 2.3.1.2.2 If volume purchasing discounts are included, please note minimum order quantity for applied discounts
- 2.3.1.2.3 All items on quotations must be available to purchase a la-carte
- 2.3.1.2.4 All furnished prices will remain valid for a minimum of 90 days from the date bid opening date (see RFP schedule below) by EPSD.
  - 2.3.1.2.4.1 Pricing with limited availability and/or special pricing available for less than 90 days from the date bid opening date may be provided in addition to the primary price. Please clearly note any "Special Pricing" on the proposals and any limitations with that pricing

##### 2.3.1.3 Section 3: Financing details

- 2.3.1.3.1 All proposals must include purchase options as follows:
  - 2.3.1.3.1.1 Purchase price - total cost for purchase of equipment and services
  - 2.3.1.3.1.2 Lease/Finance 3 years - total cost for purchase of equipment and services paid over three (3) years with initial payment and two (2) annual payments

### **2.3.2 Sealed Bid Requirements:**

**2.3.2.1** Mail or deliver sealed bid proposals to the following address by the date and time identified in the schedule in Section 1.3.

**2.3.2.2** The EPSD finance department will receive all bids and include a timestamped form to record arrival date/time.

Attn: EPSD Finance dept.  
RFP# EPSD.TECH.2019.0002  
145 Taunton Ave.  
East Providence, RI 02914

**2.3.2.3** Please provide two (3) printed copies of bid submission

### **2.3.3 Bid Evaluation**

**2.3.3.1** The district contemplates award with the evaluation criteria set forth in this section

**2.3.3.1.1** To determine whether proposals are technically acceptable, the district will determine whether each proposal is complete; whether it is responsive to all requirements established herein. Proposals not deemed technically acceptable may be eliminated from consideration

**2.3.3.1.2** Price and value of investment hold the highest point values for evaluation.

<b>Criteria</b>	<b>Available Points</b>	<b>Bid1</b>	<b>Bid2</b>	<b>Bid3</b>
<b>Price for specified solution</b>	<b>25</b>			
<b>Specifications (best value investment)</b>	<b>20</b>			
<b>External connections (best for device support)</b>	<b>15</b>			
<b>Operating System</b>	<b>15</b>			
<b>Form factor/build design/durability</b>	<b>15</b>			
<b>Manufacturer warranty</b>	<b>10</b>			

**2.3.3.2** The East Providence School District may choose to seek clarifications from vendors with regard to their proposals. All responses will be provided in writing, and incomplete or unclear responses may result in a proposal being deemed technically unacceptable. However, the East Providence School District reserves the right to make a selection without requesting clarification. Additionally, the East Providence School District may not necessarily seek clarifications from all vendors submitting proposals.

**2.3.3.3** Any contract awarded under this RFP is subject to funding, and approval by the East Providence School Committee. The East Providence School District reserves the right to make no awards under this RFP.

## 3 Specifications

### 3.1 Equipment Specifications:

#### 3.1.1 (Option A) Clamshell Laptop

3.1.1.1 Specifications equal to or better than the build provided below:

3.1.1.2 Note: compare to Dell Latitude 5400

DESCRIPTION
Clamshell laptop with 180 Degree hinge
8th Generation Intel Core i5 8265U Processor (4 Core, 6MB Cache, 1.6GHz, 15W)
Win 10 Pro 64 English
Microsoft Azure AD - AutoPilot
Intel Core i5 8265U Processor with Integrated Intel UHD 620 Graphics
8GB, 1x8GB, DDR4 Non-ECC
M.2 256GB PCIe NVMe Class 35 Solid State Drive
14" FHD WVA (1920 x 1080) Anti Glare Non Touch, Camera & Mic, WLAN/WWAN Capable
Dual Pointing Backlit US English Keyboard
Driver for Intel® Bluetooth 5.0 Dual Band Wireless AC 9560 (802.11ac) 2x2 + bluetooth 5.0
Intel® 5.0 Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0
4 Cell 68Whr ExpressCharge™ Capable Battery
65W AC Adapter - USB-C - US Power Cord
HDMI 1.4b (or above) <sup>1</sup>
2x or more USB-A 3.1 (or above) and 1x USB-C thunderbolt 3 (or above) <sup>2</sup>
Webcam and microphone
Limited Hardware Warranty
Mail In Service after Remote Diagnosis, 3 Years

<sup>1</sup> May provide adapter if full size ports not available on device

<sup>2</sup> May provide adapter if full size ports not available on device

### 3.1.2 (Option B) Convertible Tablet Model

3.1.2.1 Specifications equal to or better than the build provided below:

3.1.2.2 Note: compare to Lenovo Yoga L390

DESCRIPTION
Laptop/tablet convertible with 360 degree hinge
8th Generation Intel Core i5 8265U Processor (4 Core, 6MB Cache, 1.6GHz, 15W)
Win 10 Pro 64 English
Microsoft Azure AD - AutoPilot
Intel Core i5 8265U Processor with Integrated Intel UHD 620 Graphics
8GB, 1x8GB, DDR4 Non-ECC
M.2 256GB PCIe NVMe Class 35 Solid State Drive
13.3" FHD (1920 x 1080) IPS anti-glare, touchscreen, Camera & Mic, WLAN/WWAN Capable
Dual Pointing Backlit US English Keyboard
Driver for Intel® Bluetooth 5.0 Dual Band Wireless AC 9560 (802.11ac) 2x2 + bluetooth 5.0
Intel® 5.0 Dual Band Wireless AC 9560 (802.11ac) 2x2 + Bluetooth 5.0
3 Cell 45Whr ExpressCharge™ Capable Battery
65W AC Adapter - USB-C - US Power Cord
HDMI 1.4b (or above) <sup>3</sup>
2x or more USB-A 3.1 (or above) and 1x USB-C thunderbolt 3 (or above) <sup>4</sup>
Webcam and microphone
World facing camera for tablet mode (preferred)
Active Touch Pen Stylus (preferred)
Limited Hardware Warranty
Mail In Service after Remote Diagnosis, 3 Years

<sup>3</sup> May provide adapter if full size ports not available on device

<sup>4</sup> May provide adapter if full size ports not available on device

### 3.1.3 (Option C) Mac OS Laptop

3.1.3.1 Specifications equal to or better than the build provided below:

3.1.3.2 Note: compare to 2018 Macbook Air

DESCRIPTION
Clamshell Laptop
1.6GHz dual-core Intel Core i5, Turbo Boost up to 3.6GHz, with 4MB L3 cache
Mac OS
Enrollment to through DEP
Intel UHD Graphics 617
8GB 2,133MHz memory
M.2 128GB PCIe NVMe Class 35 Solid State Drive
13.3-inch 2560x1600-pixel resolution display
802.11ac Wi-Fi, Bluetooth 4.2
4 Cell 68Whr ExpressCharge™ Capable Battery
30 AC Adapter - USB-C - US Power Cord
HDMI 1.4b (or above) <sup>5</sup>
2x or more USB-A 3.1 (or above) and 1x USB-C thunderbolt 3 (or above) <sup>6</sup>
Webcam and microphone
Limited Hardware Warranty
Mail In Service after Remote Diagnosis, 3 Years

<sup>5</sup> May provide adapter if full size ports not available on device

<sup>6</sup> May provide adapter if full size ports not available on device

### 3.1.4 (Option D) Chromebook OS Laptop

3.1.4.1 Specifications equal to or better than the build provided below:

3.1.4.2 Note: comparable to Google Pixelbook Go

DESCRIPTION
Clamshell laptop with 180 degree or (preferred) 360 degree convertible tablet
8th Gen Intel Core M3 Processor (or better)
ChromeOS
8GB Memory
128GB Solid State Drive
13.3" LCD touchscreen display Full HD 1920x1080
Dual Pointing Backlit US English Keyboard
802.11 a/b/g/n/ac, 2x2 (MIMO), dual-band (2.4 GHz, 5.0 GHz)
USB-C 45W charge adapter (5V/3A, 9V/3A, 15V/3A, 20V/2.25A)
56Wh (or greater) battery
2x or more USB-C 3.1 (or above)
2x or more USB-A 3.1 (or above) <sup>7</sup>
HDMI 1.4b (or above) <sup>8</sup>
Webcam and microphone
World facing camera for tablet mode (preferred)
Limited Hardware Warranty
Mail In Service after Remote Diagnosis, 3 Years

<sup>7</sup> May provide adapter if full size ports not available on device

<sup>8</sup> May provide adapter if full size ports not available on device

### **3.2 (Optional) Vendor Services:**

**3.2.1 No services are required for any proposals**

**3.2.2 Vendors may provide optional add-on value added services as follows to proposals:**

**3.2.2.1 Device unboxing**

**3.2.2.2 Recycle cardboard materials**

**3.2.2.3 Enrollment of the devices in the school's MDM/Management Console**

**3.2.2.4 Registration of extended warranty (if applicable)**

**3.2.2.5 Configuration of school Wi-Fi profile**

**3.2.2.6 OS updates**

**3.2.2.7 Bulk packaging and delivery to school location(s)**

### 3.3 Proposals Requested:

3.3.1 Please include pricing for the following items if available.

3.3.1.1 Vendors may provide proposals for single or multiple options as applicable

Proposal	Qty.	Items:
Laptop Option A	750	Clamshell Laptop (see specification 3.1.1) - Include purchase and 3 year finance pricing - Inclusive of required licensing - (optional) value added services
Laptop Option B	750	Convertible Tablet Model (see specification 3.1.2) - Include purchase and 3 year finance pricing - Inclusive of required licensing - (optional) value added services
Laptop Option C	750	Mac OS Laptop (see specification 3.1.3) - Include purchase and 3 year finance pricing - Inclusive of required licensing - (optional) value added services
Laptop Option D	750	Convertible Laptop/tablet Chromebook (see specification 3.1.4) - Include purchase and 3 year finance pricing - Inclusive of required licensing - (optional) value added services
Accessories	1	Please provide any recommended accessories as al-a-carte pricing per single units