



1. RFP OVERVIEW

1.1 Company Description

The East Providence School District (EPSD) is a K-12 public school district supporting the City of East Providence, Rhode Island. The district maintains thirteen facilities including multiple K-5, middle and high school campuses.

1.2 Purpose of the RFP

EPSD is seeking proposals from well qualified vendors for uniforms and rain jackets for the East Providence High School Townie Marching Band.

1.3 General Conditions

1.3.1 This RFP is not an offer to contract. Acceptance of a proposal neither commits our school district to award a contract to any Vendor, even if all requirements stated in this RFP are met, nor limits our right to negotiate in our best interest. We reserve the right to contract with a Vendor for reasons other than lowest price. We will thoroughly examine each proposal for best price, product quality, performance measures, flexibility and customer support.

1.3.2 Proposals are to be made in good faith, without fraud, collusion or connection of any kind with any other contractor for the same work. All bidders must complete in their own interest and in their own behalf. If you are subcontracting any portion of this agreement, you must identify the subcontractor in your proposal and agree that all subcontractors are bound to all terms and conditions of this RFP.

1.3.3 The Vendor will absorb all costs incurred in the preparation and presentation of the proposal.

1.3.4 All Vendors who submit proposals will be notified of the results of the selection process.

1.3.5 East Providence School District reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met. In addition, East Providence School District may enter into negotiations with one or more entities simultaneously and award a contract without notification. At the sole discretion of East Providence School District, bidder presentations may be requested before award of the contract. East Providence School District may also request the opportunity to conduct an

on-site review of the Vendor's facility and/or other locations where these services are provided, or a demonstration of the proposed technology.

1.4 Proposal Effective Period

Vendors should state in writing that all furnished information, including prices, will remain valid for 90 days from the date their proposal is received by East Providence School District.

2. VENDOR INSTRUCTIONS

Any changes in deadlines will be communicated to all Vendors via E-Bids@epschoolsri.com email address. We reserve the right to disqualify any vendor that does not comply with these deadlines.

Please note the following specifications for the uniforms:

REGULAR BAND CONSISTING OF:

COAT
BIBBERS
SHAKO
PLUME
SHAKO BOX
HANGER
GARMENT BAG
RAIN COAT

DRUM MAJOR CONSISTING OF:

BIBBERS
PLUME
HANGER

1 - UNIFORM MANAGEMENT ASSIGNMENT CENTER

1. All bidders must submit separate prices on each item being bid upon. All proposals shall be delivered only after the issuance of a Purchase Order, which will be issued by the Buyer as soon as possible after the contract is awarded.
2. The use of a name of an item, material, product, special brand or make, in describing any item herein, does not restrict bidders to that particular item, unless otherwise stipulated. This means being used simply to indicate the quality, cost, tailoring and workmanship of the article desired or acceptable; however, the goods and processes on which proposals are submitted must, in all cases, be equal or better in quality. Each and every deviation from the Specifications or the

General Conditions must be itemized on the Deviations Form. In the event there are no deviations from either the Specifications or the General Conditions, an entry must be made on the Deviations Form stating "no deviations". The Deviations Form is an integral and required part of the official bid of each company.

3. To obviate the constant repetition of the phrase, "or equal, or higher quality, or of higher cost," it is hereby stipulated that such phrase is to be completely understood to be applicable to all stipulated particulars, except in those cases wherein it is specified that certain items, processes, etc., are not desired or acceptable to the Buyer. When comparing vendors' samples with these specifications, we intend to use the construction features contained herein. When there are no notations on the Deviations Form, it will be understood that the Bidder is offering to furnish any items, processes, etc., and all item, processes, etc., in strict compliance with the Specifications and General Conditions. Statements or communications which serve to qualify any proposal shall void such detail, information, and accompanying specifications. Deviations are not intended.

4. The Buyer reserves the right to award the Contract to the Bidder offering the best value, and not necessarily to the firm bidding the lowest price. Right is reserved by the Buyer to accept or reject any or all proposals, and waive informalities therein.

5. All bidders must submit a sample uniform 3 days prior to date of bid opening. The sample uniform is not required to meet color and style specifications but it must conform to the details of workmanship and component parts. Any differences must be listed and explained on the Deviations Form enclosed for your convenience. All major items and separate items being proposed must have a sample present for comparison. It is to be completely understood that it is the intent of the buyer to have all items examined carefully and compared by persons conversant with the quality of materials, tailoring and workmanship. All bidders must submit liberal sized swatches of basic fabrics, reflecting the weight, shade, and indicating the mill supplying the materials which would be used.

6. A tentative award of the contract may be made prior to bid opening based upon a manufacturer's reputation for quality workmanship in order to obtain the best return on our investment.

7. Upon being awarded the Contract, the Contractor must prepare a pilot uniform, if requested, in the actual design and construction designated by the Buyer herein. It is to be understood that minor changes in the design may result when the pilot uniform is inspected by the Buyer. The pilot uniform must be furnished to the Buyer by the date designated on the bid, and shall be subject to the approval of the Buyer from all aspects of the design, construction, tailoring, workmanship, etc., and written approval thereof will be furnished to the Contractor before any construction of the order is undertaken by the Contractor. The pilot uniform will be returned to

the Contractor by the Buyer and the quoted production delivery time will begin upon receipt of sample, sample approval, purchase order, and measurements at the vendor's place of business.

8. All uniforms will be constructed with the realization of the hard usage to which they will be subjected, the year-to-year fitting problems inherent with students and shall feature construction which will assure a long lasting garment. Measurements, will be individually taken, and will be converted to adjusted stock sizes: extra short, short, regular, long and extra long, with proper adjustments for portly and thin, as required, in order to minimize the alteration charges each year. Patterns for the garments must be both male and female in children, adolescent and adult patterns as required, and will not be "cut-down" adult patterns.

9. IDENTIFICATION: Large black woven permanent numbers on white background will be sewn to each major component of the uniform. These numbers, will reflect the progressive sizes of the uniforms. In addition, there will be a "name and number" list furnished by the manufacturer at the time of the shipment in order to facilitate the issuing of uniforms when first received by the Buyer.

10. CARE AND MAINTENANCE BOOKLETS are to be submitted with each complete order, including a separate booklet on dry-cleaning instructions.

11. UNIFORM MANAGEMENT SOFTWARE: The software shall be designed to calculate the proper stock uniform size required by a student, based on established sizing criteria used in the uniform industry. The software must consider the following attributes when determining sizes:

a) TYPE OF UNIFORM - The software shall be capable of storing and assigning uniforms of different types (i.e., regular band, front line, drum major, etc.) and to make the correct assignment to the respective student based upon that classification.

b) SEX - Uniforms produced without using separate male and female patterns result in inferior fit. All uniforms constructed by quality manufacturers are based on separate male and female patterns and as a result, the software must take gender into consideration, which will insure the user of a superior fit while outfitting students of dynamically different proportions.

c) HEIGHT AND WEIGHT - Height and weight are used to determine frame and body proportions. Simply relying on measurements of circumference and length will not assure a proper fit. The software must consider height and weight when determining size.

d) DELTOID AND CHEST - In order to insure that the coat fits the student properly consideration must be given not only to chest size but also the deltoid measurement. Consideration by the software of both the deltoid and chest measurement will assure the coat is full enough for the student to allow for full mobility.

e) WAIST AND INSEAM - To make certain trousers of the correct balance are issued, consideration must be given to waist and inseam. Failure to consider the required length can result in trousers proportioned for a different size student being issued.

The software will match the student with the proper coat, trousers, and headgear using sizes entered by the user. The software will be designed in such a way to insure priority is given to maintaining numeric continuity within an individual student's assignment in the assigning process, however the software shall be able to "mix" the numeric assignment when necessitated by the student's sizes and available inventory. The software shall be able to generate lists of the uniform inventory, student sizes, assigned uniforms, needed sizes, and remaining inventory. The software shall also have the capability of recalling uniform assignments by searching for individual parts.

BAR CODES

BAR CODES: Shall be an IPC 8 digit, Interleaved 2 of 5 symbology. They shall be a heat transfer silk screen product printed in reverse image. Once applied they transfer to right reading.

APPLICATION: IPC Bar Codes are applied only by use of a Texas Automation ES or DES-32 & 42 Model machine.

More information available through IPC Corporation, Irving, TX.

GENERAL CONSTRUCTION SPECIFICATIONS FORWARD

Read these specifications most carefully before submitting a proposal. It is the intent of the buyer to audit and inspect each sample for strict compliance to the specifications. They encompass methods and materials yielding only the highest quality garments. These standards are so stated to insure a garment will have a functional lifetime retention period of at least 10-12 years, with normal care and maintenance.

MATERIALS

Fabric identification number: 8145*

Supplier: Raeford Uniform Fabrics Company

Content: 100% Worsted Wool. Fine wale whip cord, weight is 15 to 16 ounces. Water repellent and mothproof treated. Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

Fabric identification number: 7744*

Supplier: Raeford Uniform Fabrics Company

Content: 45% Worsted Wool/55% Dacron Polyester. Fine wale whip cord, weight is 14 to 14 1/2 ounces. Water repellent and mothproof treated. Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

*All 100% Wool and 55% Dacron/45% Wool fabrics (except 11-11 1/2 oz. tropical weave) are to be subjected to a cold water shrinking process. The method to be used includes measuring the goods, passing the material through a mixture of cold water and a wetting agent, drying the material in a tension free state, rolling the material onto wooden rollers where it is allowed to relax for 12 hours, decating the material, remeasuring the cloth and shipping the material to the manufacturer for cutting.

These materials have been thoroughly tested and have proven to meet the highest industry standards: Abrasion and pilling resistant, crease retention and wrinkle recovery. It shall be understood, that once defined in the style specifications, NO SUBSTITUTIONS are allowed.

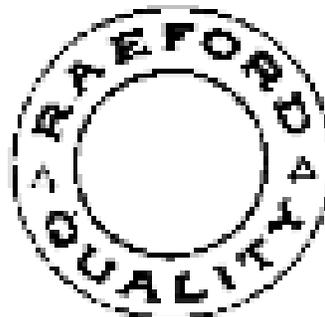
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Supplier: _____
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Sample fabric swatches shall accompany each bid invitation. They shall be properly labeled to include: weight, composition and shade (color). When using Raeford Uniform Fabrics Company's 8145 or 7744 materials, a "kaumagraph" must appear on the back of the fabrics (except white) insuring a first quality fabric. The "kaumagraph" used on sample uniforms of 8145 and 7744 materials is found on the inside of the uniforms and will look like the illustration below. NOTE: KAUMAGRAPHS NEED NOT APPEAR ON FABRIC SWATCHES.



EXACT SIZE OF KAUMAGRAPH

THREAD: All seams, blind-stitching, top-stitching, padding and buttonholes, shall be sewn with FILCO #50 polyester core, cotton wrap, soft left twist thread. It must have a tensile strength of 4.7 to 4.9 pounds and a melting point for heat resistance of 480 degrees. It must be vat non-subliming dyed, boil fast and be dry-cleanable.

BRAID: Shall be of A.H. rice quality or equal, color fast under proper dry-cleaning procedures. Most braid designs with very tight turns or curves using 1/4" or wider will be applied with a double needle machine, using two threads for a more secure attachment and to prevent curling of the edges.

ZIPPERS: Shall be solid brass YKK or equal quality, unless specified otherwise, center-buttetted zippers when required, shall be sandwiched in, rather than sewn on the outside of the inside facing for added strength.

BUTTONS: Metal buttons will be of Waterbury quality or equal. All will be secured using two methods only. The use of a two-hole stay button, machine lock-stitched through the metal shank, coat material and two hole stay button, and or, the use of a washer and ring.

DIRECT EMBROIDERY: Swiss embroidery shall be applied with the use of a "Barudan" computerized embroidery machine or equal quality, to ensure consistent quality on every uniform from year to year. Bonaz type embroidery shall be made with a Cornelli, or equal, embroidery machine.

COATS

PATTERNS: The patterns for coats shall be made separately for male and female utilizing a computerized system of Gerber, Micro dynamics, Lectra, Mark-A-Matic, or a similarly approved system. They will be designed specifically for Children, Adolescent and Adult age group reflecting up to date body proportions with ample side body outlets, allowing for simple alterations year to year. All Hard Collar Coats shall have a Four (4) piece front construction, allowing for proper chest, bust and waist suppression in all size ranges, thus eliminating unsightly bust darts. In sleeve and side body seams must be 1" double, to allow for proper alterations. (See Diagram "A")

INNER CONSTRUCTION: The inner foundation or coat canvas shall consist of fine quality material 6.08 oz. per square yard and comprised of 64.4% Rayon, 21.2% Polyester and 14.4% Hair, running the full length of the coat front and over to the armholes. The chest section shall be reinforced with bias "Nylo-Flex", a material comprised of 72% polyester, 28% rayon and 4.2 ounces per square yard, cut on a bias and covered by an additional section of felt, applied with rows of zig-zag stitching assuring good appearance and shape retention for each coat, and eliminates the bulkiness of several layers of coat canvas, which may or may not be cut on the bias for flexibility.

(See Diagram "B"). On waist length coats, except those with a center front butted zipper, a 3/8" non-bias tape will run down the front and along the base of the coat to ensure body and shape retention. On seat length coats, except those with a center front butted zipper, the 3/8" non-bias tape will run down the front. There will be a 1" pleat at the bottom of the coat lining to allow for freedom of movement. The hem turn-up, at the coat bottom, is bound with a bias tape then blind-stitched through the lining and catching the outer shell fabric. A vertical lining pleat, no less than 1", shall extend from the base of the collar down to the natural waistline, to allow for comfort when the arms are extended in a playing position. (See Diagram "E").

SHOULDER PADS: Must be pre-formed, having an additional support of coat canvas material sandwiched between the padding and then "needle punch" constructed to retain its shape and form. A pad that is constructed with soft cotton wadding, wrapped in a cheesecloth material, will not retain its shape and has a tendency to break-down or deteriorate with normal wear abrasion and repeated dry-cleaning process. (See Diagram "C").

ARMHOLE: Shall be constructed using a separate operation wherein, the lining, seam allowance, shoulder pad, sleeve head, edge tape, coat canvas and armhole seams are joined together by machine 'zig-zag' stitching, working in the lining fullness, allowing for ease of movement, thus creating the strongest armhole construction in the industry. Hand-sewing various points of the armhole by merely tacking the sleeve and coat lining does not allow for flexibility in this area, where musicians are constantly applying stress through rigorous arm movement. (See Diagram "C").

SLEEVE HEADS: Will be made of coat canvas material, the same as the inner coat foundation. It must be at least 6" in width, triple folded and stitched, cut on a bias for flexibility and be at least 10" long to ensure a proper and firm shoulder support. Soft cotton wadding and or, fabric 'scraps' will not offer the firm support necessary for shape retention and appearance as this material has a tendency to 'break-down, flake and deteriorate through excessive use and normal dry-cleaning process. (See Diagram "C").

PERSPIRATION SHIELDS: Shall be made of a colorfast Athletic Felt comprised of 70% wool, 30% rayon and 7.5 ounces per square yard, the highest wool content available in felt, thus having the highest absorbancy. The shields must be bound with 15/16" rayon binding, machine stitched all around securely. Cotton binding and merely tacking the shield is not an acceptable procedure, as the cotton will absorb perspiration and weaken the thread, causing it to break under minimal stress. (See Diagram "C & E").

COLLAR CONSTRUCTION: Standard military hard collar; constructed using a dry-cleanable 'Mylar', covered on both sides with a heavy Pellon interfacing then bound with a fabric-backed vinyl binding to prevent the mylar from wearing through the shell fabric. The use of cotton or self-fabric to bind the mylar frame will be deemed unacceptable, for it will not prevent wear of the outer fabric. The hook and eye closure shall be threaded with non-bias tape, then stitched through the mylar frame. All braid or ornamentation on the outer collar shell must be stitched through and through the mylar frame to ensure strength and shape retention. This construction

will allow for a self-conforming collar so it will fit several neck sizes without binding or causing discomfort to the wearer. Riveting the hook and eye to the frame could possibly cause the frame to 'crack' under normal use and dry-cleaning processes, not an acceptable procedure. (See Diagram "D").

OPEN COLLAR LAPEL COATS: A 3/4" non-bias bridle tape will be placed where the lapels rolls and blind stitched to retain smooth lines and afford a permanent shape. The under collar on notch and peak lapel coats, will be interfaced with bias under collar canvas and blind-stitch padded to form properly around the neck. Shawl under collars will also be padded and the facings will be lined with Pellon, to add support and create an elegant tailored finish. the same 3/4" bridle tape construction will also apply.

COLLAR LINERS: The removable liners will be numbered, made of an absorbent webbing and will be bound or piped all around with a washable cotton binding. It will have four (4) heavy duty metal non-rusting or tarnishing snaps. These four snaps shall be positioned to avoid any of the numerous pressure points in the wearers neck. The liner will meet or slightly overlap in the front to offer complete protection to the outer material and the wearers Adams Apple from the hook and eye attachment. This liner is to be washable. Fabric, other than absorbent is not acceptable. (See Diagram "D").

COAT AND SLEEVE LINING: Shall be made of 100% Polyester twill with a Satin Sheen finish. The lining quality will have a yarn count of 120 X 76. The coat lining will have a generous 1" pleat running vertically down the center back for more freedom of movement and eliminate tightness or sagging. This lining shall be properly cut and fitted to correspond with the style coat selected. The lining at the 'armhole' must be securely fastened to the coat by machine 'zig-zag' stitching for strength. Hand sewing or felling, will not provide the needed strength and is not an accepted method. (See Diagram "E").

SLEEVE CUFFS-SHOULDER STRAPS: Both sleeve cuffs and shoulder straps will be reinforced with a Pellon interfacing for added shape and body retention. A generous 2 1/2" sleeve cuff is to be provided, having the fabric and the lining continue to the bottom, turned back up and blind stitched to the lining to permit sleeve length alteration without disengaging the lining from the sleeve fabric. This method is known as the "EASY ALTER" sleeve construction. (See Diagram "E").

BUTTONHOLES: All button holes are to be "cut-first", whether they have a horizontal bar-tack or a fly-tack at the ends. Buttonhole stitches are to completely cover the raw edge of the material and canvas interfacing. A cut-after button hole leaves raw edges and exposes the interfacing, which is unsightly and not acceptable. Thread to be used is Filco #50 for strength and color match. (See Diagram "E").

POCKETS: Shall be made with fine quality, color fast sized polyester/rayon material and the facing will be reinforced with the shell fabric.

POCKET FLAPS: Flaps are to be cut and styled in accordance with the basic style of the coat and will have Pellon interfacing to insure proper shape retention and prevent curling at the edges.

This interfacing also prevents sagging and puckering. Flaps are to be lined with the same fabric as the shell of the coat.

UNDERPRESSING AND FINAL PRESSING: After each major sewing operation, the garment will be underpressed and shaped, which insures permanency of contour and style. The final pressing enhances the 'uniforms' overall appearance and style.

DIAGRAM "A"

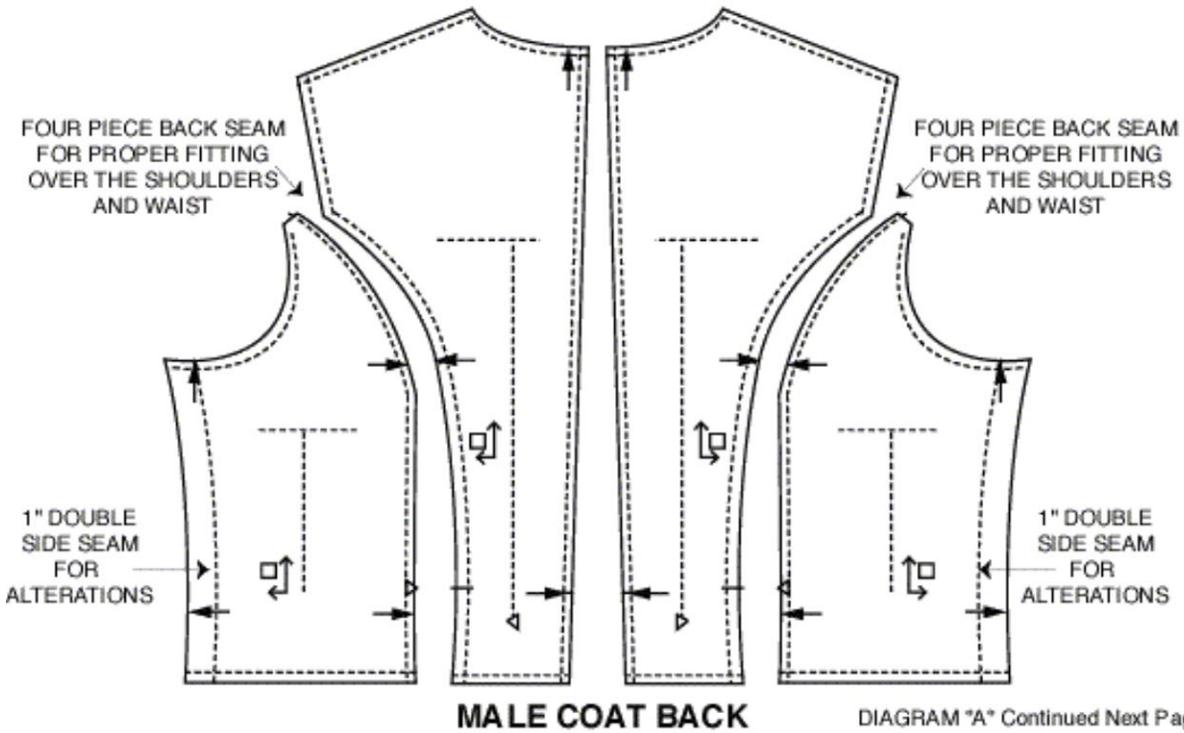
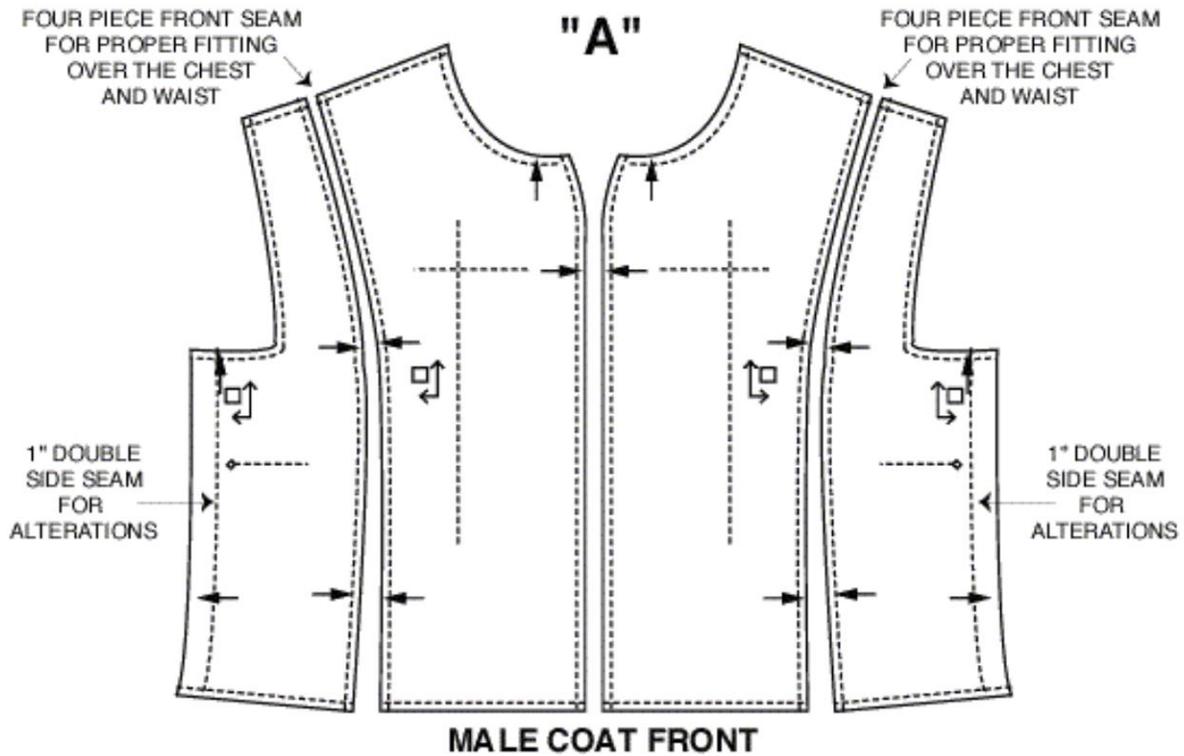
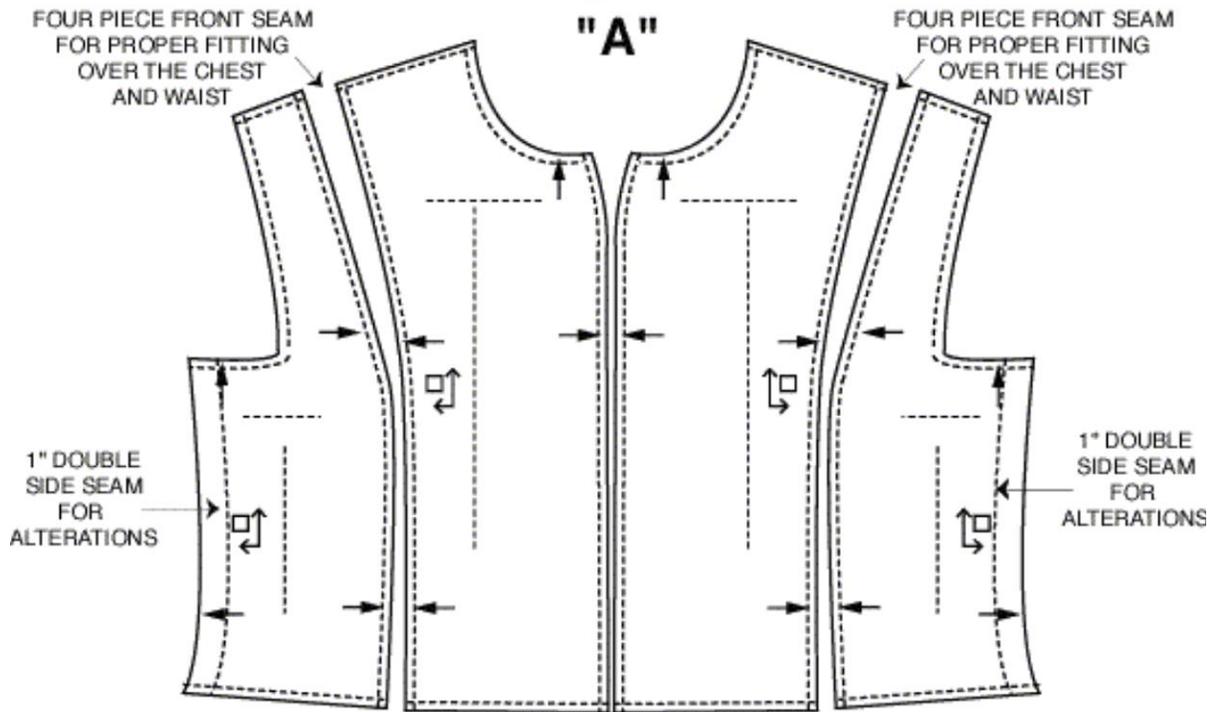
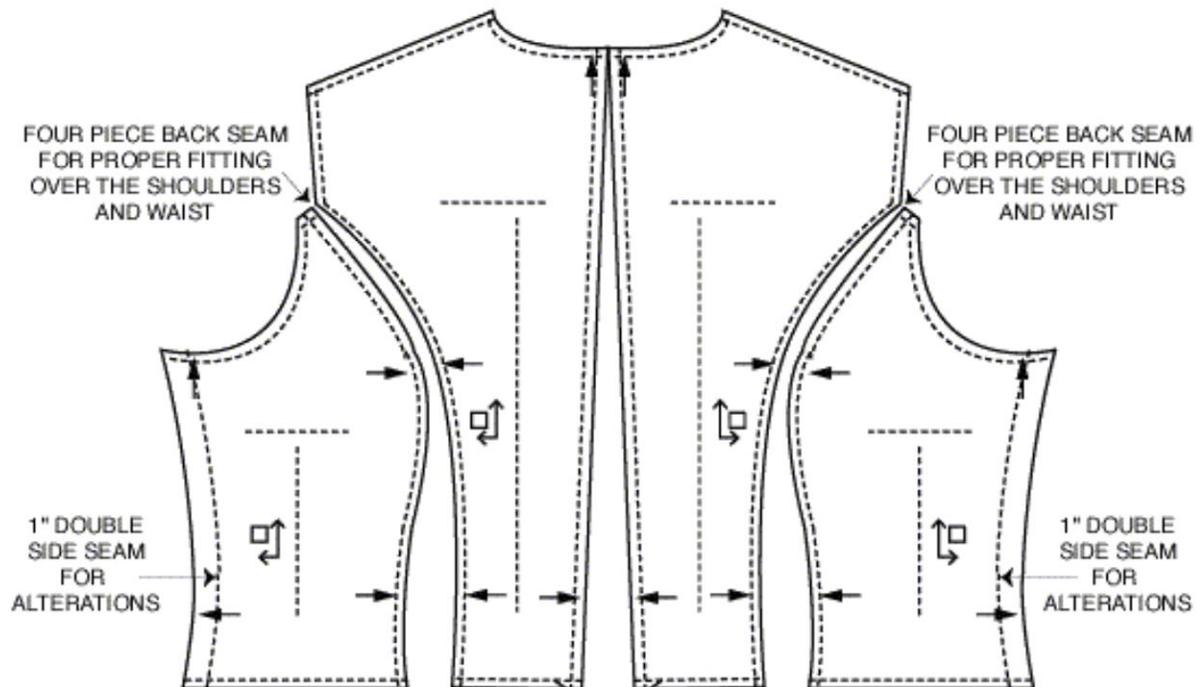


DIAGRAM "A" Continued Next Page

DIAGRAM "A"



FEMALE COAT FRONT



FEMALE COAT BACK

DIAGRAM "B"

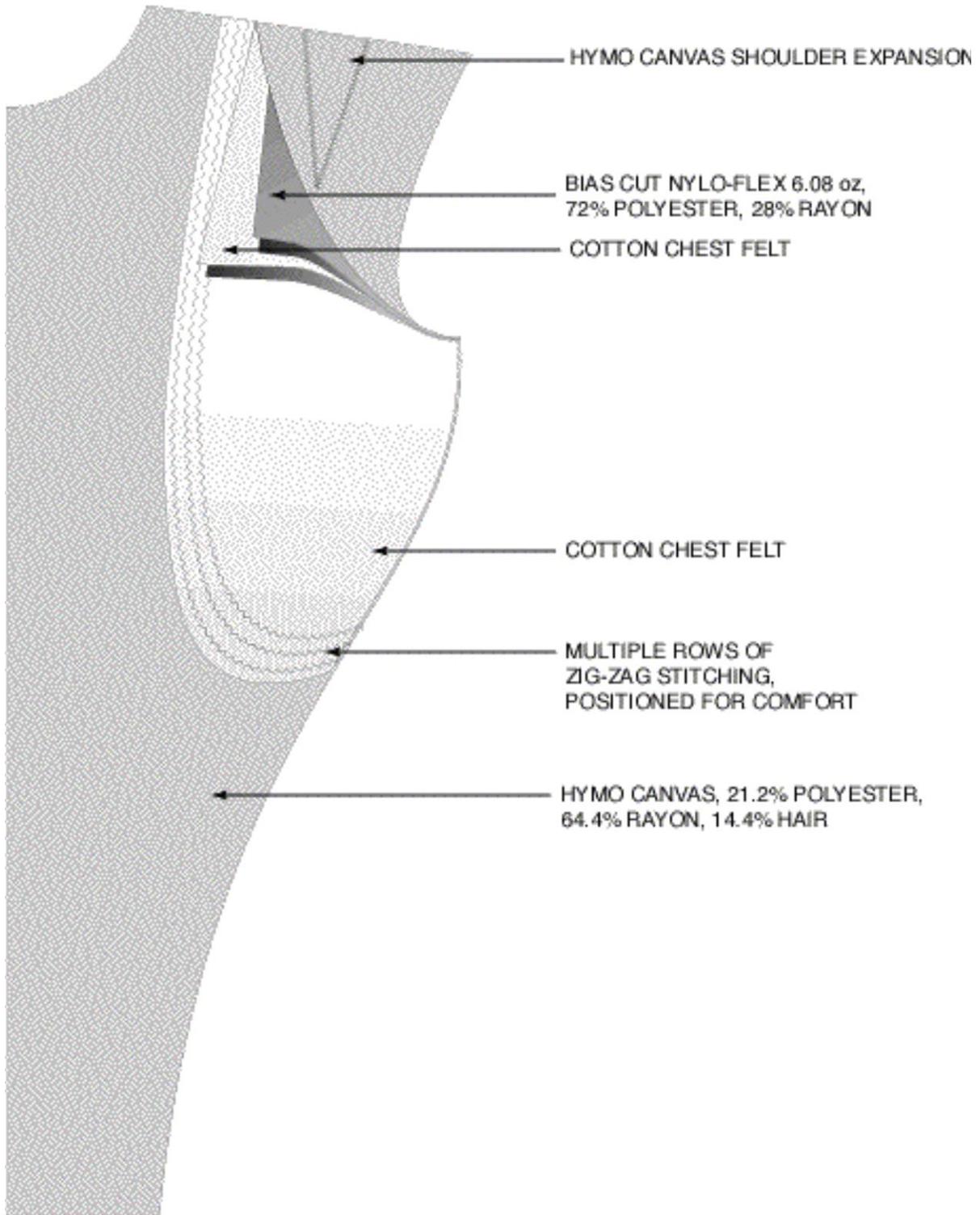


DIAGRAM "C"

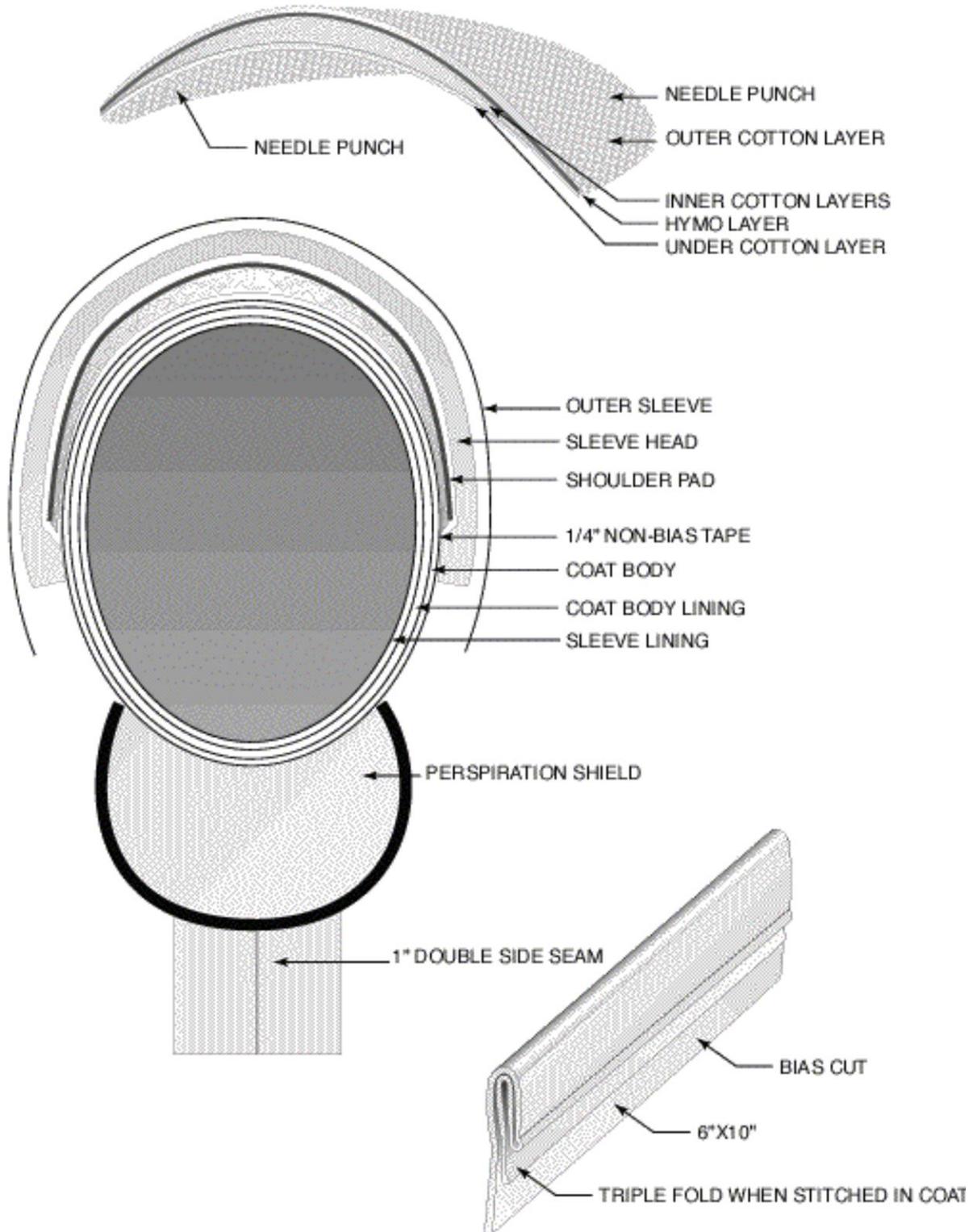


DIAGRAM "D"

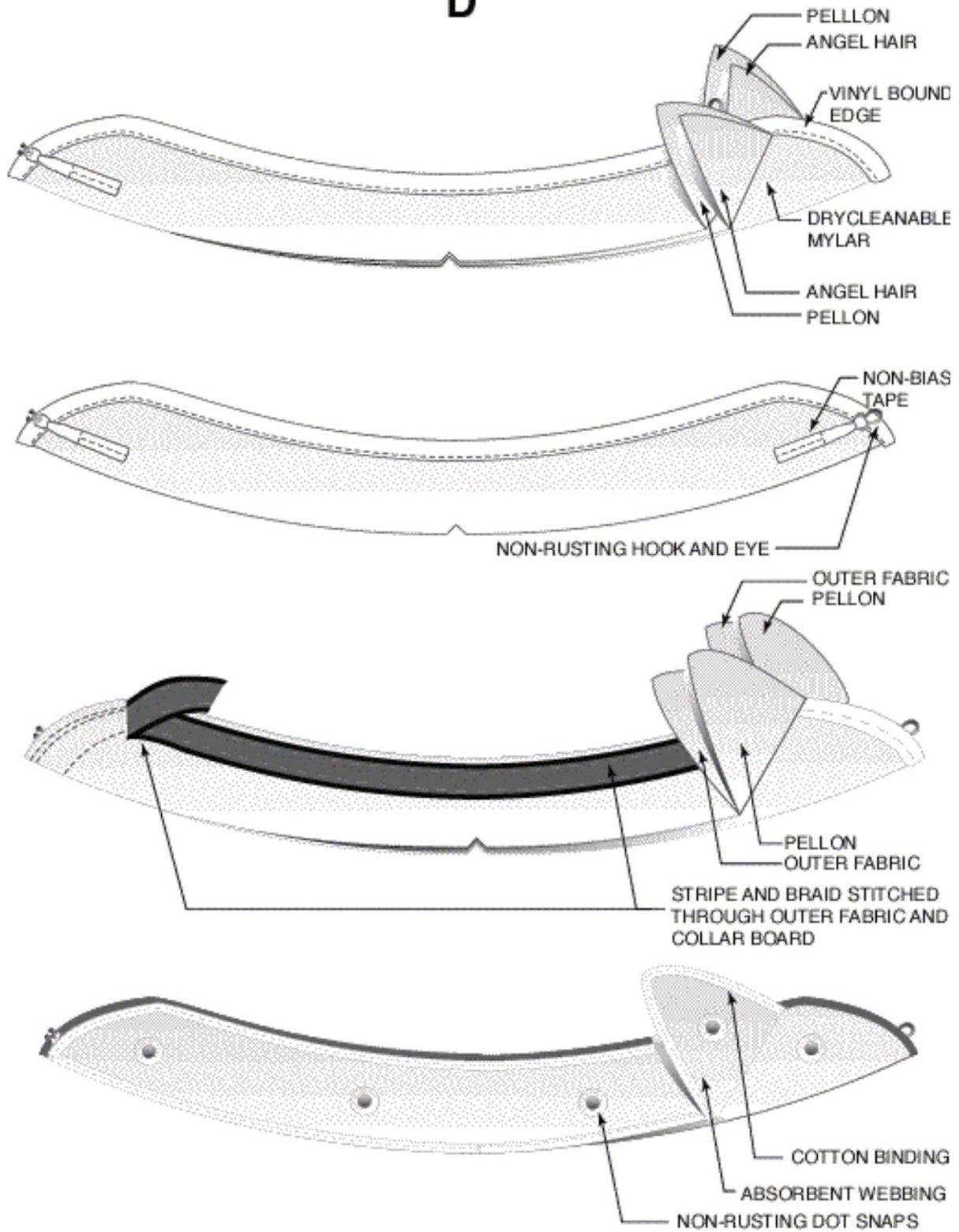
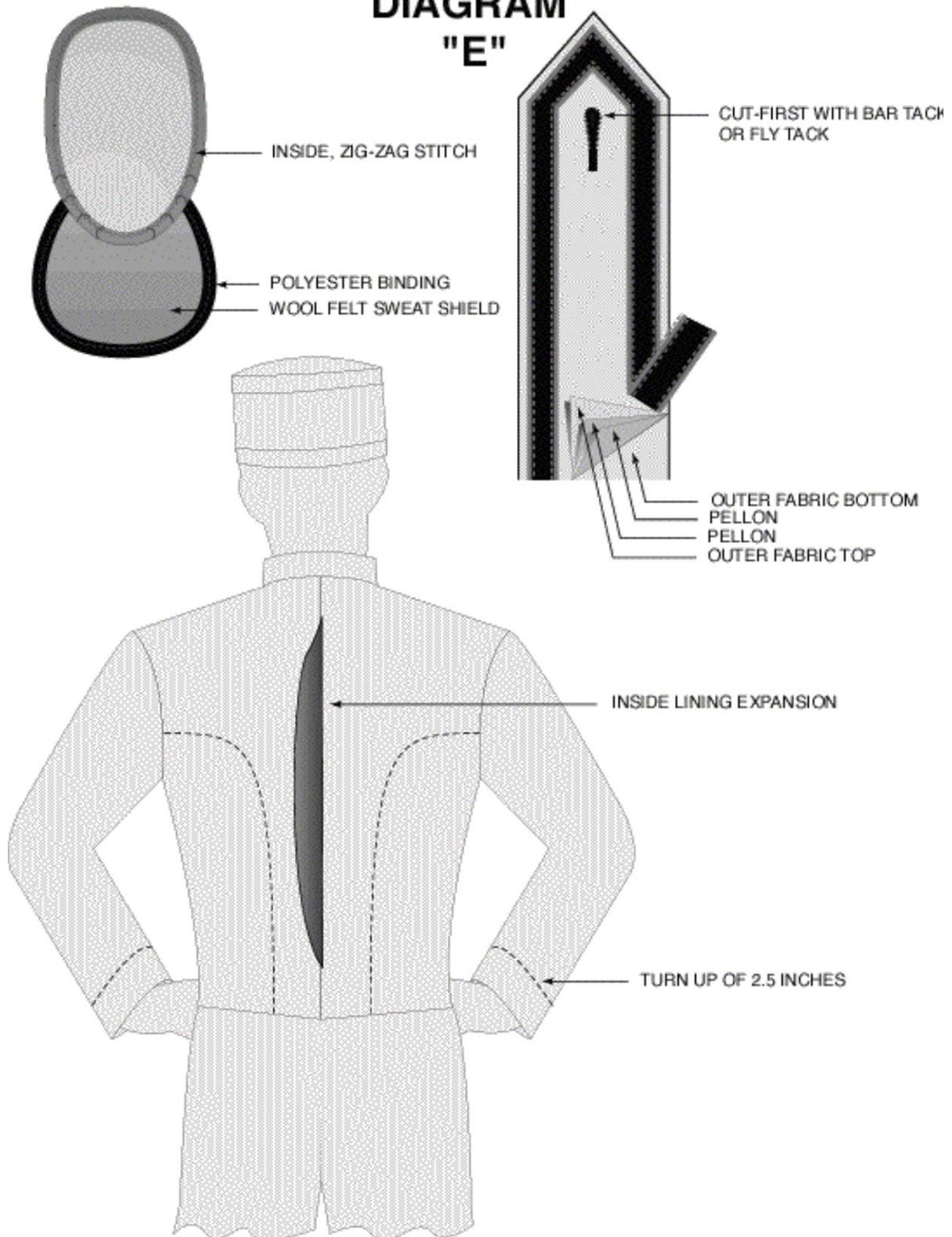


DIAGRAM "E"



BIBBERS

PATTERNS: Shall be made separately for Male and Female and designed specifically for children, adolescent and adult age groups reflecting up to date body proportions and designed to eliminate peg legs and baggy seats. These patterns must take into consideration the wearers chest size in addition to the normal trouser requirements. They shall be straight leg and plain front with no cuffs, and designed to permit a high knee-lift, having the extension in the back seat seam area to eliminate any pulling or binding with a full 1 1/2" double in the center back seam to allow for alterations. Facings shall be long enough to cover the bottom of the side spandex gussets. Seams shall be pressed open. (See Diagram "G").

CROTCH: There shall be a set of four (4) double crotch pieces, serged and stitched. The crotch linings must be placed on both sides of the reinforced seams. The seat seam shall be constructed using a two (2) needle tandem machine, utilizing four (4) Filco #50 threads. (See Diagram "G").

FRONT ZIPPER: Shall be of solid Brass YKK or equal quality and must be guaranteed for the life of the trouser. The fly facing must be serged on all four (4) sides and cut on the bias to prevent twisting of the fly. The zipper will be bar-tacked at the bottom(horizontally) to properly anchor the zipper. This bar-tack shall consist of no less than 39 stitches per tack. Set above zipper will be 2 enamel snaps of complementary color. (See Diagram "G").

SPANDEX SIDE INSERTS: All bibbers shall have 7" long spandex elongated pie shaped wedges folded in half, stitched in the upper sides to allow for flexibility in movement. These wedges shall be of the closest color match possible to the garment fabric and stitched with no serging showing on the inside. (See Diagram "G").

DARTS: All full bibbers will include a 10" dart each side of the back with center at waistline to create proper waist suppression and insure a tailored fit. (See Diagram "G").

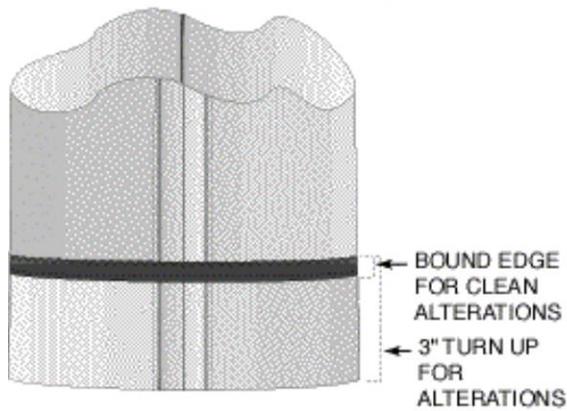
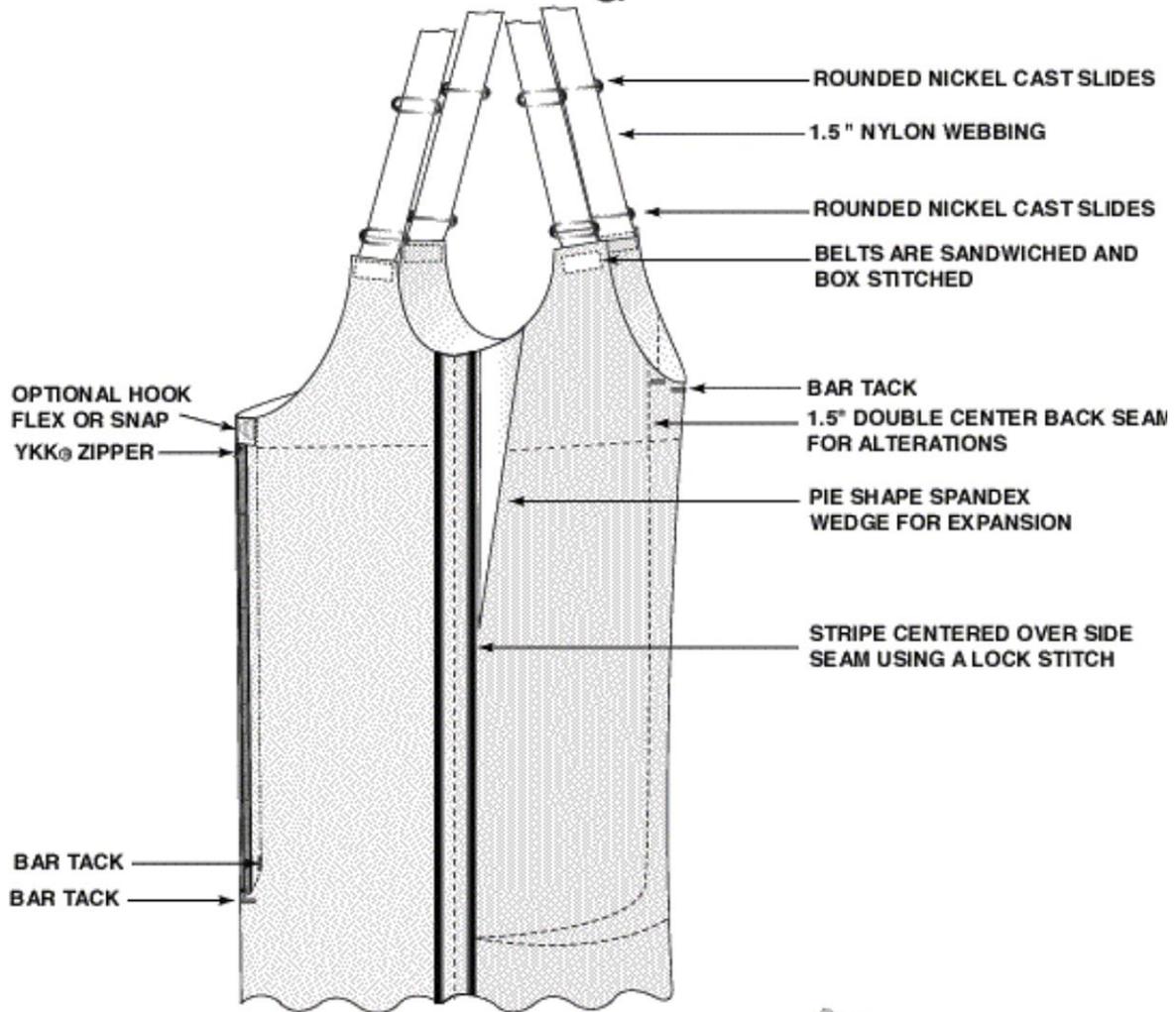
BARTACKING: All areas of stress on the bibbers shall contain a heavy duty 39 stitch bar tack. The bibbers will be bartacked in a minimum of 4 stress points. (See Diagram "G").

STRIPES: All trouser stripes shall be sewn over the center of the outseam and will be applied with a Lock-Stitch machine. The stripe shall run the full length of the trouser including the turn-up, which shall be a minimum of 3". This type of application will afford a neat, straight stripe appearance. Serged stripes that are set forward or back of the outseam will appear off-center and stripes that applied with a chain-stitch can come loose through wear and abrasion and should not be accepted. (See Diagram "G").

HEMS: When hemmed, must have a generous 3" turn-up, bound with 1/2" rayon binding so as to allow for easy alterations and alleviate 'bulkiness' in the cuff. (See Diagram "G").

PERMANENT SUSPENDERS: A built-in suspender will be included in all bibbers. It shall be made of a durable, white or black 1 1/2" nylon webbing material, the same fabric as auto seat belts. It will be sandwiched between the outer shell fabric and the facing, top stitched, ensuring that it will withstand above normal tension. The adjusters will be made of cast nickel metal, that will not rust. (See Diagram "G").

DIAGRAM "G"



SHAKOS

SHAKO FRAMES: The frame shall be molded in one solid piece of high impact ABS material not less than 16 ounces, before molding process. This will ensure the frame will not split, crack, melt or disintegrate for the lifetime of the shako under normal usage. (See Diagram "H").

PLUME SOCKET: The one-piece nylon plume socket will be attached with a stove bolt and nut attachment, coated with "Loc-Tite" so it will not vibrate or come loose, not riveted, which could split and damage the frame. (See Diagram "H").

SHAKO HEADREST: Shall be constructed with expanded, knit-backed marshmallow vinyl, using the "cushion-aire" method of application, stitched completely on the inboard side of the frame. This prevents the thread to come in contact with the wearers head, eliminating perspiration or hair oil to be absorbed into the thread, thus adding years of life and wear. The identification label, stitched to the headrest itself, must list order number, shako number, correct size, city, state and school, must be covered by clear plastic. (See Diagram "H").

VISOR: Constructed using a three-layer design, consisting of a plastic top, duroboard and a green under ply to shade the eyes of the wearer. A 3/4" back tacking is required, using monofilament thread sewn through the frame to prevent the visor from tearing loose. (See Diagram "H").

CHIN STRAPS: Are to be 3/4" pliable plastic material to conform to the shape of the chin and will be reinforced with metal eyelets at each end. Chin strap to have an adjustable metal buckle of either nickel or gilt and are supported by a center back hook on the shako when not in use. (See Diagram "H").

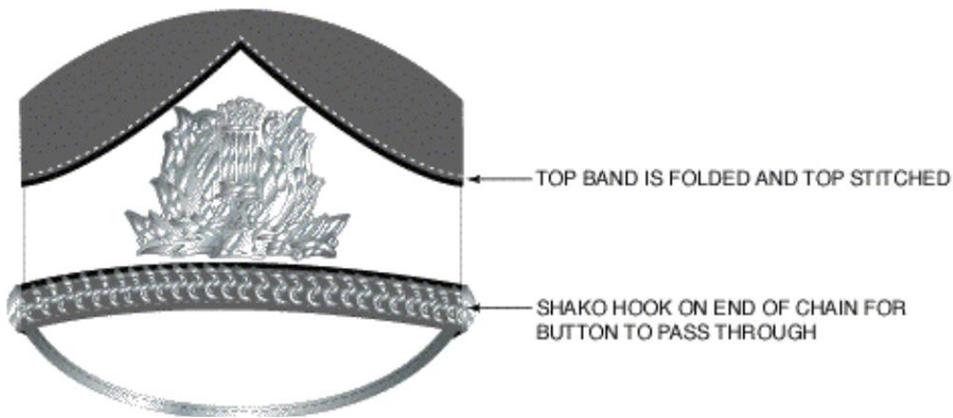
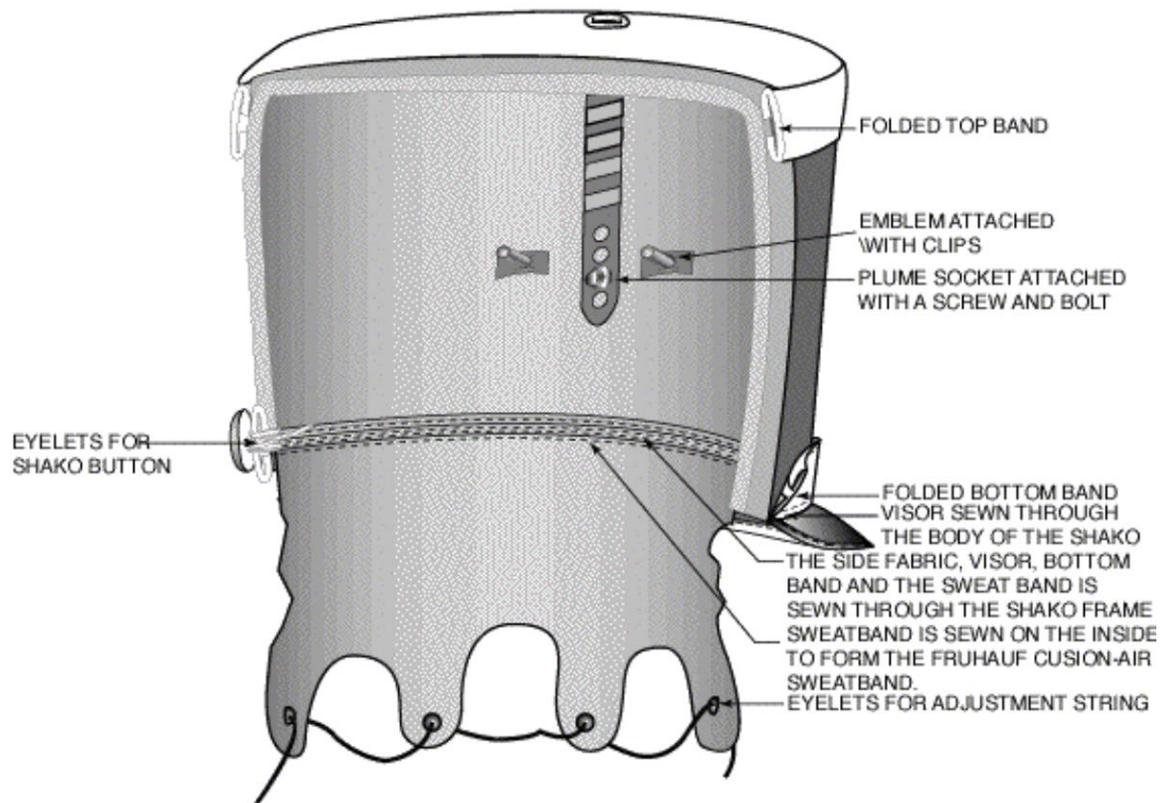
BUTTONS: Will be 40 ligne with prongs no less than 1 1/2" in length. This button will pass through a brass eyelet to firmly attach chin strap, front chain and go through the outer shell fabric, plastic frame and the headrest. In order that the buttons will lay perfectly flat, the front chain will have a special clip and eyelet attachment at each end. (See Diagram "H").

EMBLEMS: Must be of heavy gauge plastic with extra-long prongs for attachment through the outer fabric, shako frame and be secured with "lock-washers". Any method of gluing or riveting is not acceptable; repair or replacement would be very difficult. Embroidered emblems are optional. (See Diagram "H").

TOP AND BOTTOM STRAPS: Shall always be turned and top-stitched. All thread used in shako manufacturing must be monofilament. Cotton thread will deteriorate and is not an acceptable method. (See Diagram "H").

TUF-TOTE SHAKO BOX: Should be constructed of black, hi-density, 100% polyethylene with a tensile strength of no less than 4800 P.S.I. and carry a minimum 2-year warranty with normal use and care.

DIAGRAM "H"



DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

COAT

STYLE: EURO-LENGTH FRONT & BACK, 18" LONG ON 38R MALE, 3" FRONT BOTTOM POINT TAPERING STRAIGHT FRONT SIDES, STRAIGHT BOTTOM BACK, CENTER BACK ZIPPER CLOSURE, O'LAY STYLE BACK, STITCHED IN SHOULDER WINGS, NARROW SIDE BODIES, 2" TAPERED WAIST FIT, BARCODE

MATERIAL: 7744-3049 DK. RED

LINING: WHITE HERRINGBONE

7744-11644 BRIGHT WHITE

COLLAR: TWO PIECE W/"V" SHAPED FRONT & BACK CLOSURE 7744-3049 DK. RED – NO TRIM.

COLLAR LINER: TWO PIECE BLACK INDEST. DOUBLE FACED W/4 DOT SNAPS, "V" FRONT & SQUARED BUTTED BACK, TOP & ENDS BAGGED, BOTTOM BOUND CONNECTING PIECES TOGETHER AT BOTTOM FRONT, FRONT & TOP EDGES TO MEET COLLAR EDGES

SHOULDER STRAPS: SS-2 OF 7744-3049 DK. RED – NO TRIM.

SHOULDER STRAP BUTTONS: 24L GILT LIVERY, 30L BLACK BONE LEFT SIDE EXT.

FRONT TRIM: FRONT IS 7744-3049 DK. RED W/3" DIAG. STRIPE ON RT. SIDE OF 7744-11644 BRIGHT WHITE, W/APPROX. 1 3/4" SPECIAL PLAIN BLOCK DK. RED DIR. SWISS EMB. LETTERS "TOWNIES" SET STANDING. SET 1/4" TO THE LEFT OF THE GOLD STRIPE IS A STRIPE OF GLITTER GOLD 3/4" WIDE AT TOP FLARING TO 2" AT BOTTOM. SET ON THE LEFT CHEST, 3 1/8" WHITE DIR. SWISS EMB. "EP" LOGO.

CLOSURE: CENTER BACK FLY ZIPPER W/3 SNAPS, TO ZIP UP.

SLEEVES TRIM: ADJUST-A-LENGTH HEMS. BOTH SLEEVES ARE 7744-11644 BRIGHT WHITE.

UPPER SLEEVES: SET IN ARC ON THE LEFT, 5/8" PLAIN BLOCK DK. RED DIR. SWISS EMB. LETTERS "TOWNIES", NO TRIM ON THE RT.

WINGS: ONE PIECE UNDER WRAPPED STYLE OF 7744-3049 DK. RED DOUBLE FACED & INNERLINED W/PLAST. MYLAR, 2" WIDE AT TOP & 6 1/2" LONG IN FRONT & BACK, STITCHED INTO FITTING SEAMS.

BACK TRIM: ENTIRE BACK IS 7744-3049 DK. RED – NO TRIM.

LINING POCKET: RT. SIDE TUX

BIBBERS

STYLE: EXTREME EURO-FIT, BLACK WEB SUSPENDERS, RED DOUBLED SPANDEX GUSSET UNDER ARM, CENTER FRONT NON-SEPARATING ZIPPER W/SEP. FLY FACING & 2 ENAMEL SNAPS AT TOP, 3" OUTLET IN BACK, RT. INSIDE CHEST WELTED POCKET ON FRONT FACING BARTACKED EACH END, BACK WAIST DARTS, 16" BOTTOMS ON 38R MALE, BARCODE

MATERIAL: 7744-3049 DK. RED

3" HEM: ADJUST-A-LENGTH

TRIM: NONE

DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

SHAKO

STYLE NO: HR-1, FLAT TOP (BARCODE)
BLACK NAUG.

TRIM NO: HRT-11

TOP FABRIC NO:

SIDE FABRIC NO: 7744-3049 DK. RED

TOP BAND FABRIC NO: BLACK NAUG.

BOTTOM BAND FABRIC NO: BLACK NAUG.

HAT TRIM DESCRIPTION: NONE

FRONT STRAP: NONE

CHINSTRAP: BLACK W/GILT BKL.

VISOR: BLACK W/GILT EDGE

PLUMEHOLDER: TOP CENTER FRONT

FRONT EMBLEM: GILT PLAST. WAR EAGLE

BUTTONS: 45L GILT LYRE

ACCESSORIES

PLUME: 12" WHITE FRENCH FOUNTAIN W/GILT MYLAR

SHAKO BOX: BLACK PLAST. TUF-TOTE

HANGER: BLACK PLASTIC W/SEPARATING PANT BAR

GARMENT BAG: 200 DENIER RED NYLON W/ACCESSORY POCKET, IDP, WEB HANDLE, & ONE COLOR SCREEN PRINTED LOGO

RAIN COAT: 200 DENIER RED NYLON STANDARD PERFORMER W/ACTIVEAIRE QUILTED LINING, WHITE HOOD W/RED SCREEN PRINTED LOGO, & WHITE SCREEN PRINTED LOGO ON LEFT CHEST

BIBBERS

STYLE: EXTREME EURO-FIT, WHITE WEB SUSPENDERS, WHITE DOUBLED SPANDEX GUSSET UNDER ARM, CENTER FRONT NON-SEPARATING ZIPPER W/SEP. FLY FACING & 2 ENAMEL SNAPS AT TOP, 3" OUTLET IN BACK, RT. INSIDE CHEST WELTED POCKET ON FRONT FACING BARTACKED EACH END, BACK WAIST DARTS, 16" BOTTOMS ON 38R MALE, BARCODE

MATERIAL: 7744-11644 BRIGHT WHITE, UNLINED

3" HEM: ADJUST-A-LENGTH

TRIM: NONE

ACCESSORIES

PLUME: 12" DK. RED FRENCH FOUNTAIN W/GILT MYLAR

HANGER: BLACK PLASTIC W/SEPARATING PANT BAR

A COMPUTERIZED UNIFORM MANAGEMENT ASSIGNMENT CENTER PROGRAM WILL BE INCLUDED TO COMPLETE THIS ORDER

IMPORTANT

The sample uniform you submit does not need to be an exact sample meeting these detail specifications, however if your construction differs from the specifications we ask that you use the deviation form and list these changes for our evaluation committee.

Please submit a list of at least ten schools in our immediate area that are wearing your garments so that we may contact them for references if needed.

DEVIATIONS FORM

If the undersigned Bidder intends to deviate from the specifications by utilizing any different materials, items, treatments, finishes, under construction, tailoring details, etcetera, contrary to those listed as standards in the specification, then the Bidder must list all deviations on this form. In the event that there are no deviations, then the Bidder shall enter "NO DEVIATIONS" on this form. The Bidder then assures the Buyer of their full compliance with the specifications and conditions.

****FAILURE TO LIST SUCH DEVIATIONS, IN DETAIL, WILL RESULT IN DISQUALIFICATION OF THE BIDDER****

Quantity	Item	Unit Price	Extension
	REGULAR		
110	COATS		
110	BIBBERS		
120	SHAKOS		
120	PLUMES		
120	SHAKO BOXES		
110	HANGERS		
110	GARMENT BAGS		
110	RAIN COATS		
	DRUM MAJOR		
4	BIBBERS		
4	PLUMES		
4	HANGERS		
GRAND TOTAL			

UNIFORM MANAGEMENT PROGRAM
(See above in General Conditions)

TOTAL PRICE

F.O.B.

Delivery of a "pilot" uniform is assured within _____ days after the contract has been awarded. Shipment of complete order will be made within _____ or sooner after receipt of sample, sample approval, complete measurements, and a signed purchase order and/or deposit. Prices are valid for a period of 60 days.

AREA REPRESENTATIVE:

Name and Firm _____

Signed _____

Address _____

City/State _____

Phone _____

NON-COLLUSIVE BIDDING CERTIFICATE

By submission of the bid or proposal, the Bidder certifies that:

- (a) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;
- (b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential Competitor;
- (c) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- (d) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

Authorized Signature

2.1 RFP Schedule

Activity	Date/Time
RFP Released	08/09/2019
Deadline for questions	08/20/2019 at 12:00pm
Q&A Addenda Issued	08/22/2019
Proposal Submission Deadline	09/10/2019 at 12:00pm
Project awarded	Anticipated October 2019

2.2 Vendor Questions and RFP Addenda

2.2.1 Questions regarding the content of or schedule for the RFP must be submitted in writing by e-mail to E-Bids@epschoolsri.com according to the RFP schedule provided in Section 2.1.

2.2.2 East Providence School District will issue answers to all Vendor questions, as noted in that schedule. In the event that modifications or additions to the RFP become necessary, vendors will be notified in writing and posted to www.epschoolsri.com/purchasing.

2.3 Proposal Format and Submission Requirements

2.3.1 Proposals are to be organized in the following format:

2.3.1.1 Section 1: Executive Summary. The two-page maximum executive summary is to briefly describe the vendor's proposal. This summary should highlight the major features of the proposal. It must indicate any requirements that cannot be met by the Proposer. The reader should be able to determine the essence of the proposal by reading the executive summary.

2.3.1.2 Section 2: Vendor Information. Proposers must provide in-line responses to all requirements outlined in RFP Section 3.3 - Vendor Information.

2.3.1.3 Section 3: Response to RFP Requirements. Proposers must provide in-line responses to all requirements outlined RFP Sections.

2.3.1.4 Section 4: Pricing. Proposers must complete the Pricing Proposal Form (Attachment 1 to this RFP). Additional vendor sales quotes, hardware details, or other pricing material may be included in this section. Pricing will include product and installation, as well as any other needed attachments.

2.3.1.5 Section 5: Additional Information. Proposers may include additional information regarding their products and services in this section.

2.3.2 Sealed Bid Requirements

Two (2) printed copies and one electronic copy of the proposal must be submitted in an envelope clearly marked: Request for Proposals, "Marching Band Uniforms". Mail or deliver sealed bid proposals to the following address by the date and time identified in the schedule in Section 2.1. Use Attachment 1, Pricing Proposal Form. The EPSD Finance Department will receive all bids and include a timestamped form to record arrival date/time.

Craig Enos
Director of Finance
RFP# EPSD.District.2019.0007
145 Taunton Avenue, Suite 307
East Providence, RI 02914

2.3.3 Bid Evaluation

2.3.3.1 The district contemplates award to the lowest price, technically acceptable vendor proposal. To determine whether proposals are technically acceptable:

2.3.3.1.1 The district will determine whether each proposal is complete

2.3.3.1.2 The solution specified in the proposal meets the technical needs of EPSD and offers the most value to the schools

2.3.3.1.3 Whether it is responsive to all requirements established in the RFP and addenda.

2.3.3.1.4 Whether the proposing vendor maintains and has submitted documentation of applicable certifications from Manufacturer(s) selected

2.3.3.1.5 Whether references related to past performance are favorable.

2.3.3.1.5.1 With regard to references, vendors are free to submit references they wish the East Providence School District to consider; however, the East Providence School District reserves the right to investigate references for any and all projects on which the vendor has worked in the last three (3) years. Proposals not deemed technically acceptable may be eliminated from consideration

2.3.3.2 The East Providence School District may choose to seek clarifications from vendors with regard to their proposals.

2.3.3.2.1 All responses will be provided in writing to the E-Bids@epschoolsri.com address, and incomplete or unclear responses may result in a proposal being deemed technically unacceptable. However, the East Providence School District reserves the right to make a selection without requesting clarification.

Additionally, the East Providence School District may not necessarily seek clarifications from all vendors submitting proposals.

2.3.3.3 Any contract awarded under this RFP is subject to funding, and approval by the East Providence School Committee. The East Providence School District reserves the right to make no awards under this RFP.

3. REQUIREMENTS

3.1 Background

The East Providence High School marching band have been using uniforms that were purchased approximately 25 years ago. This RFP is being executed with the hopes of having the same quality uniforms.

3.2 Scope of Services / Project Goals

3.2.1 Provide marching band uniforms with the following specifications. See Vendor instructions above for more specifications

3.2.1.1 Plumes-110-12 inches-white with gold, 4 red with gold for drum major uniform

3.2.1.2 Shakos-110-red with black and gold eagle emblem

3.2.1.3 Shako Box-120-black plastic

3.2.1.4 Uniform jacket-Sketch 17F-110 jackets-red with white EP logo and Townies in Red. Sleeve have buttons on inside to adjust the length

3.2.1.5 Uniform pants-All red.-Sketch 17F Each leg has buttons on the inside to adjust the length.

3.2.1.6 Garment bag-110- Red nylon garment bags with the EP Logo on the front.

3.2.1.7 Rain Jackets-110-Hooded with EP logo in front and EP Townie Band on Hood

3.2.1.8 Drum Major uniform-4-white pants-(Jacket from original uniform will be used)

3.3 Vendor Information

3.3.1 Company Background Information

3.3.1.1 Legal name of the company

3.3.1.2 Number of years in business

3.3.1.3 Headquarters location address, phone number, website

- 3.3.1.4 Company type
- 3.3.1.5 Number of employees
- 3.3.1.6 Tax ID number

3.3.2 Company Experience and References

3.3.2.1 Please describe the product/market differentiators that distinguish you in the industry and make you capable of competing for this project.

3.3.2.2 Please provide project details for at least three (3) projects of similar size and scope to that requested by EPSD. Project details should include:

- 3.3.2.2.1 Deployment date and period of performance
- 3.3.2.2.2 Overview of project performance, including successes, challenges, etc.

3.3.2.3 Vendors are free to submit references they wish the East Providence School District to consider. However, the East Providence School District reserves the right to investigate references for any and all projects on which the vendor has worked in the last three (3) years.

3.3.3 Vendor/Subcontractor Information

3.3.3.1 The vendor and subcontractors of the vendor will maintain at their own expense during the term of this contract, the following insurances:

3.3.3.1.1 Workers' Compensation Insurance with Rhode Island statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.

3.3.3.1.2 Comprehensive/Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage.

3.3.3.1.3 Automobile Liability Insurance covering all owned, hired and non-owned vehicles with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

3.3.3.1.4 Insurance companies, named insurers and policy forms shall be subject to the approval of the East Providence School District. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to the East Providence School District. Vendor and any subcontractors shall furnish East Providence School District Project Coordinator with certification of insurance evidencing such coverage and

endorsements at least ten (10) working days prior to commencement of services under this contract.

3.4 TECHNICAL REQUIREMENTS

None

4. EVALUATION PROCESS

The district contemplates award to the lowest priced, technically acceptable vendor proposal. To determine whether proposals are technically acceptable, the district will determine whether each proposal is complete; whether it is responsive to all requirements established herein; whether the proposing vendor maintains and has submitted documentation of applicable certifications from Manufacturer(s) selected; and whether references related to past performance are favorable. With regard to references, vendors are free to submit references they wish the East Providence School District to consider. However, the East Providence School District reserves the right to investigate references for any and all projects on which the vendor has worked in the last three (3) years. Proposals not deemed technically acceptable may be eliminated from consideration

The East Providence School District may choose to seek clarifications from vendors with regard to their proposals. All responses will be provided in writing, and incomplete or unclear responses may result in a proposal being deemed technically unacceptable. However, the East Providence School District reserves the right to make a selection without requesting clarification. Additionally, the East Providence School District may not necessarily seek clarifications from all vendors submitting proposals.

Any contract awarded under this RFP is subject to funding, and approval by the East Providence School Committee. The East Providence School District reserves the right to make no awards under this RFP.

Each vendor proposal will be reviewed and scored using the following criteria and maximum point values per topic:

Criteria	Available points	Points awarded
Meets technical requirements	30	
Pricing	35	
Past project experiences	25	
References	10	