



# East Providence School District

School Security  
Request for Information  
School Communications Platform

## 1. Overview

- 1.1. The East Providence School District (The “District” or EPSD) is seeking information from interested parties who can provide a comprehensive *School Communications Platform*. The desired features are listed within this request.
- 1.2. THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP), an Invitation for Bid (IFB) or a promise to issue an RFP or IFB in the future. This request for information does not commit the District to contract for any supply or service whatsoever. Any and all costs associated with or arising from this RFI process incurred by the Interested Party shall be borne by the Interested Party, without reimbursement by the District.
- 1.3. Further, the District is not at this time seeking proposals and will not accept unsolicited proposals. Interested parties are advised that the District will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party’s expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. If a solicitation is released, it will be synopsised on the EPSD Procurement website at <https://epschoolsri.org/purchasing/>. It is the responsibility of the interested parties to monitor these sites for additional information.

## 2. ABOUT THE SCHOOL COMMUNICATIONS PLATFORM

**2.1.** The District is seeking information for School Communications Platforms and the various options and features of current solutions. The system would support 2-way communication between areas of the schools and announcements/alerts to all areas inside and outside the facilities. The below outline is a compiled list of functions desired by the district, solutions that cannot provide these functions must define alternative options with similar capabilities.

### 2.2. Locations:

#### 2.2.1. Schools using legacy intercom solutions (10+ years old)

- 2.2.1.1. Riverside Middle School – 179 Forbes St (Riverside)
- 2.2.1.2. Oldham Elementary – 60 Bart Drive
- 2.2.1.3. Silver Spring Elementary – 120 Silver Spring Street
- 2.2.1.4. Myron J. Francis School - 64 Bourne Avenue
- 2.2.1.5. Agnes B. Hennessey School - 75 Fort Street
- 2.2.1.6. Kent Heights - 2680 Pawtucket Avenue
- 2.2.1.7. Whiteknact Elementary - 261 Grosvenor Avenue
- 2.2.1.8. Orlo Avenue School - 25 Orlo Avenue

#### 2.2.2. Updated Locations (Using Bogen Quantum Platform installed 2013)

- 2.2.2.1. Waddington Elementary – 101 Legion Way (Riverside)
- 2.2.2.2. Edward R Martin Middle School - 111 Brown Street



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- 2.2.2.3. East Providence HS - 2000 Pawtucket Ave
- 2.2.2.4. EP Career and Technical - 1998 Pawtucket Avenue

### 2.3. Features and functionalities:

#### 2.3.1. Basic Requirements:

- 2.3.1.1. Unidirectional communication to all areas of schools in the district
- 2.3.1.2. Unidirectional announcements to select areas and individual rooms
- 2.3.1.3. District-connected unidirectional communication to allow emergency announcements across multiple campuses simultaneously
- 2.3.1.4. Bidirectional communication from all educational and group activity spaces
- 2.3.1.5. Bidirectional communication provided with speaker (intercom) or handset for privacy
- 2.3.1.6. Integration with or included 'connected clocks' to show updated time in entire facility

#### 2.3.2. System Design Information

- 2.3.2.1. Please provide general diagram of solution architecture with components requested in this RFI
- 2.3.2.2. Please provide a detailed list and explanation of the hardware and software that is required for your solution, including storage requirements.
- 2.3.2.3. Provide deployment methodology/strategy to minimize downtime and

### 2.4. Enterprise Information

- 2.4.1. Describe how the solution scales to multiple facilities in various geographical locations.
- 2.4.2. Do you have Rhode Island based Value Added Resellers (VARs) from whom this system can be purchased? If so, do you provide the support or it is the responsibility of the VAR.?

### 2.5. Professional Services and Customer Support

- 2.5.1. Describe your professional services practice.
- 2.5.2. Describe your experience in providing these types of services.
- 2.5.3. Briefly describe your experience in implementing similar solutions.
- 2.5.4. Indicate how you provided support to other companies to implement such solutions and outline any road blocks you encountered and how they were resolved.
- 2.5.5. Do you provide a managed/hosted solution for school communications systems?
- 2.5.6. Do you or your VAR partners handle removal/abatement of legacy intercom and cabling?
- 2.5.7. What other (related) types of services do you offer?

### 3. Questions

- 3.1. Questions regarding this announcement shall be submitted in writing by e-mail to the assigned Analyst via E-BIDS@EPSCHOOLSRI.COM Verbal questions will NOT be accepted.
- 3.2. Questions shall NOT contain proprietary or classified information.
- 3.3. The District does not guarantee that questions received after 12/27/2018, 3:00 local time will be answered.

### 4. Submission Date and Instructions

- 4.1. Interested parties are instructed to respond to this RFI as instructed below.



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- 4.2. Submittals must be Electronic Format (Microsoft Word or Adobe Acrobat compatible) and are due no later than 1/2/2019, 3:00PM local time.
  - 4.3. Responses (not including additional optional submittals) shall be submitted via e-mail with the subject heading "RFI#EPSD.Security.2018.0001 to [E-BIDS@EPSCHOOLSRI.COM](mailto:E-BIDS@EPSCHOOLSRI.COM).
  - 4.4. Proprietary information, if any, should be minimized and **MUST BE CLEARLY MARKED**. To aid the District, please segregate proprietary information.
  - 4.5. Please be advised that all submissions become District property and may not be returned.
- 5. Vendor meeting/Product demonstrations**
- 5.1. Based on the submittals results, the District may select a group of respondents to this RFI
- 6. Future Request for Proposal (RFP) or Request for Quote (RFQ)**
- 6.1. The District reserves the option to issue a solicitation based on information gathered through this RFI. In the event a solicitation is issued, the District anticipates soliciting proposals through open competition and shall then select a firm to provide a solution that will meet the requirements of the District.
  - 6.2. The submission of a response to this RFI is not a precondition for submitting a proposal in response to a future solicitation. Such interested parties or participants shall have no priority in consideration of responses to the future solicitations.