



# RFP# EPSD.TECH.2018.0007

## Teacher Laptop Upgrade

### 1 RFP Overview

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#### 1.1 Company Description

East Providence School District (EPSD) is a K-12 public-school district supporting the City of East Providence, Rhode Island. The district maintains thirteen facilities including multiple K-5, middle and high school campuses.

#### 1.2 Purpose of the RFP

EPSD is seeking competitive proposals for technology hardware equipment for upcoming projects or initiatives.

#### 1.3 Proposal Effective Period

Vendors should state in writing that all furnished information, including prices, will remain valid for 30 days from the date bid opening date (see RFP schedule below) by East Providence School District.

### 2 Vendor Instructions

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#### 2.1 RFP Schedule

This schedule outlines the major activities that will occur in this bid process and the due dates. Any changes in deadlines will be communicated to all Vendors in writing. We reserve the right to disqualify any Vendor who does not comply with these deadlines.

Activity	Date/Time
RFP Released	May 29th, 2018
Deadline for Questions	June 8th, 2018
Q/A Addenda Issued	June 13th, 2018
Proposal Submission Deadline/Bid opening	June 20th, 2018 - 3pm (local time)

#### 2.2 Vendor Questions and RFP Addenda

2.2.1 Questions regarding the must be submitted in writing by e-mail to **E-Bids@epschoolsri.com** according to the RFP schedule provided in Section 2.1.

2.2.2 East Providence School District will issue answers to all Vendor questions, as noted in that schedule. In the event that modifications or additions to the RFP become necessary, amendments

and addenda will be posted to the EPSD purchasing and procurement site. It is the responsibility of potential vendors to review site regularly and adhere to any amendments or addendum to the RFP.

## 2.3 Proposal Format and Submission Requirements

### 2.3.1 Proposals are to include only the following components:

#### 2.3.1.1 Section 1: Vendor Overview

2.3.1.1.1 Brief overview of company's capabilities

2.3.1.1.2 Company's line card is acceptable

2.3.1.1.3 Maximum 2 pages, double sided

#### 2.3.1.2 Section 2: Pricing.

2.3.1.2.1 Proposers sales quote(s) with itemized details

2.3.1.2.2 If volume purchasing discounts are available, please note separately from individual item pricing

2.3.1.2.3 All items on quotations must be available to purchase a la-carte

### 2.3.2 Sealed Bid Requirements:

Mail or deliver sealed bid proposals to the following address by the date and time identified in the schedule in Section 2.1. The EPSD finance department will receive all bids and include a timestamped form to record arrival date/time.

Attn: EPSD Finance dept.  
RFP# EPSD.TECH.2018.0006  
145 Taunton Ave.  
East Providence, RI 02914

### 2.3.3 Bid Evaluation

2.3.3.1 The district contemplates award to the lowest priced vendor proposal. Proposals not deemed technically acceptable may be eliminated from consideration.

2.3.3.2 The East Providence School District may choose to seek clarifications from vendors with regard to their proposals. All responses will be provided in writing, and incomplete or unclear responses may result in a proposal being deemed technically unacceptable. However, the East Providence School District reserves the right to make a selection without requesting clarification. Additionally, the East Providence School District may not necessarily seek clarifications from all vendors submitting proposals.

2.3.3.3 Any contract awarded under this RFP is subject to funding, and approval by the East Providence School Committee. The East Providence School District reserves the right to make no awards under this RFP.

### 3 Requirements

#### 3.1 Equipment Specifications:

##### 3.1.1 Classroom Docking Station

3.1.1.1 Kensington: SD3500v USB 3.0 Universal Docking Station

##### 3.1.2 Teacher Convertible Laptop

3.1.2.1 See table below:

<b>2EE92AV</b>	<b>HP IDS UMA i5-7Y54 8GB x360 11 G2 Base NB PC</b>
<b>1DV99AV</b>	<b>Smoke Gray Plastic</b>
<b>1DW17AV</b>	<b>Win 10 Pro 64 MSNA STD</b>
<b>1DW07AV</b>	<b>Integrated FHD 1080p NoMic Tablet Mode 2nd Webcam</b>
<b>1DW02AV</b>	<b>Active Pen</b>
<b>1DW00AV</b>	<b>11.6 inch HD (1366x768) LED SVA 220 with Webcam slim Touchscreen</b>
<b>1WN59AV</b>	<b>128GB M2 SATA-3 Three Layer Cell Solid State Drive</b>
<b>1DW08AV</b>	<b>Intel 7265 ac 2x2 nvP +Bluetooth 4.2 WW</b>
<b>1DV95AV</b>	<b>3 Cell 41 WHr Long Life</b>
<b>1DV93AV</b>	<b>45 Watt Smart nPFC AC Adapter</b>
<b>1DW11AV#AB A</b>	<b>C5 1.0m Power Cord US</b>
<b>1DW09AV#AB A</b>	<b>1/1/0 Warranty US</b>
<b>1DW12AV#AB A</b>	<b>Country Localization US</b>
<b>1DW14AV#AB A</b>	<b>Smoke Gray Clickpad spill-resistant US</b>
<b>X7B24AV</b>	<b>eStar Enable IOPT</b>
<b>2EW66AV</b>	<b>Core i5 sz2 G7 Label</b>



### 3.2 Build of Materials

#### 3.2.1 Please include pricing for the following items.

Quotes	Description
<b>Quote 1</b> - Accessories	<b>Quantity 250:</b> Kensington: SD3500v USB 3.0 Universal Docking Station <b>Quantity 300:</b> Kensington: LS240 Laptop Carrying Case <b>Quantity 300:</b> Kensington:K72392USA Wireless Mouse for Life
<b>Quote 2</b> - HP Laptop Buyout	<b>Quantity 300:</b> HP Probook x360 G2 Convertible Laptop (See included specifications) <b>Qty 300:</b> Include HP 15.6 Prelude Top Load with Mouse Bundle (2MW64AA) - Purchase price
<b>Quote 3</b> - Warranty Upgrade	<b>Quantity 300:</b> Upgrade warranty to 3 year depot hardware replacement (no accidental)
<b>Quote 4</b> - HP Laptop Lease	<b>Quantity 750:</b> HP Probook x360 G2 Convertible Laptop (See included specifications) <b>Quantity 750:</b> Upgrade warranty to 3 year depot hardware replacement (no accidental) - 3 year "Tech Refresh" leasing price <b>Qty 750:</b> Include HP 15.6 Prelude Top Load with Mouse Bundle (2MW64AA) - 3 year "Tech Refresh" leasing price