

# RFP# EPSD.TECH.2018.0004-v2 - ADDENDUM 1

East Providence School District - Billed Entity # 120848 – Erate 2018

## EAST PROVIDENCE SCHOOL DISTRICT

### ADDENDUM 1: SEALED BIDDING PROCESS AND PROCEDURES

RFP SCHEDULE	
RFP OPEN – 470 FILING	1/17/2018
MANDATORY WALK THROUGH	2/13/2018
WALK THROUGH (I.C.E) DATE (SNOW CLOSURE OR SIMILAR)	2/14/2018
BID DUE DATE (5PM EASTERN)	3/1/2018
<b>PUBLIC BID OPENING (12PM EASTERN)</b>	<b>3/2/2018</b>
PROPOSAL REVIEW/SELECTION	3/5-3/9
BOARD APPROVAL	3/13/2018

#### Scope of addendum:

Due to recent changes in the procurement policy for East Providence School District, a sealed bid is required for RFP EPSD.TECH.2018.0004 in response to Erate 470 application 180015215. This document encompasses the requirements of all vendors for the sealed bid. This does not amend or alter the timeline set by the RFP or specifications for solution and services.

#### Bid Due Date:

Per the above schedule all proposals are due no later than March 1st 2018 at 5pm. No late entries will be accepted.

*East Providence School District reserves the right to extend bid acceptance and review dates. If dates are changed, all applicable parties will be notified of the extension.*

#### Bid Delivery:

Mail or deliver sealed proposals to the following address:

Attn: EPSD Finance dept.  
RFP# EPSD.TECH.2018.0004  
145 Taunton Ave.  
East Providence, RI 02914

#### Bid Evaluation Chart:

Each vendor proposal will be reviewed and scored using the following criteria and maximum point values per topic:

<b>Criteria</b>	<b>Available Points</b>	<b>Bid1</b>	<b>Bid2</b>	<b>Bid3</b>
<b>Price of eligible products and services</b>	<b>30</b>			
<b>Solution selection/expertise in technology</b>	<b>25</b>			
<b>Experience/references</b>	<b>20</b>			
<b>In-state Vendor</b>	<b>15</b>			
<b>Prices for ineligible services, products, and fees</b>	<b>10</b>			

If proposals are excluded from bid review process, an explanation of exclusion will be included here:

-

**Sealed bids must include all of the following items:**

1. Completed RFP# EPSD.TECH.2018.0004 Bid Form (see next page)
  - a. *The bid form must be the item in proposal package. It will serve as the cover page for each vendor*
2. Vendors quotation - VALID FOR DURATION OF ERATE WINDOW
  - a. *All hardware and services must be itemized with quantity and unit prices clearly marked. No product bundles will be accepted*
  - b. *EPSD reserves the right to purchase any quantity and/or portion of proposals as determined best for the school based on budget approval*
  - c. *Cabling pricing should be offered with two options:*
    - i. *CAT 6A*
    - ii. *CAT6*
3. Specification sheets for each product specified in your proposal
4. Network diagram of each site depicting interconnections for all switch equipment
5. Access Point placement recommendation map for each site

# RFP# EPSD.TECH.2018.0004 Bid Form

Please fill out all appropriate fields and include this as the top document (serves as cover page) for your proposal

Vendor name	
Vendor Address (headquarter)	
Vendor Contact Phone	
Vendor Contact Email	

*For Bid Opening:*

<i>Received by:</i>	
<i>Date:</i>	
<i>Signature</i>	

General Information for Bid:

Will you be subcontracting some/all of the implementation services? If yes, please provide contact information and 3 references for all subcontractors.	
As the primary contractor, do you hold the RI Telecommunications Service Contractor (TSC) licensure?	
Please list the manufacturer(s) selected for the proposal	
Please provide three references for similar solution implementations. One must be a school system deployed in the past 2 years. If you cannot provide such a reference, please explain.	

